

**WEST VINCENT TOWNSHIP BOARD OF SUPERVISORS
BUSINESS MEETING
TOWNSHIP BUILDING
729 SAINT MATTHEWS ROAD, CHESTER SPRINGS, PA
MONDAY, APRIL 20, 2026, 7:00PM**

CALL TO ORDER by Chair Alan at 7:00pm.

ATTENDANCE

Dana Alan, Chair	[X]
Bernie Couris, Vice Chair	[X]
Sean Clark	[X]

ANNOUNCEMENTS & INFORMATIONAL ITEMS

- This evening’s meeting was recorded for rebroadcast.

REPORTS

- Chief Bradley Getz provided an overview of Police Department activities during the prior month.
- Chief Jeff Kimes, Ludwigs Corner Fire Company, provided an overview of Fire Company activities during the prior month.
- Written reports of previous month activities were provided by Fire & EMS, the Finance Department, the Public Works Department, the Building & Zoning Department, and the Library.

PUBLIC COMMENT, AGENDA ITEMS

- George Dulchinos, West Vincent Township, commented on the 2026 Road Program, proposed Schoolhouse Road improvements, certain bill list expenditures, and expenses paid from escrows.

ACTION ITEMS

monthly reports – Mr. Couris made a motion to approve the monthly reports for March 2026, as presented. The motion was seconded by Mr. Clark.

By unanimous vote the motion was approved.

meeting minutes – Mr. Couris made a motion to approve the April 6, 2026 Special Meeting minutes, as presented. The motion was seconded by Mr. Clark.

By unanimous vote the motion was approved.

Proclamation 1-2026 – Jenna Persick, Chester County Library and Henrietta Hankin Branch, thanked the Board of Supervisors for its support of the community library, and commented on current library programs.

Mr. Couris made a motion to approve Proclamation 1-2026, to recognize and celebrate National Library Week. The motion was seconded by Mr. Clark.

By unanimous vote the motion was approved.

Resolution 7-2026 – Tommy Ryan, Township Manager, commented on a proposed resolution to authorize the disposition of certain public records in accordance with State Law.

Mr. Couris made a motion to approve Resolution 7-2026, to authorize the disposition of certain public records. The motion was seconded by Mr. Clark.

By unanimous vote the motion was approved.

bid award – 2026 Road Program – Mr. Couris made a motion to approve a bid for the 2026 Road Program to Asphalt Management Solutions LLC, Center Valley, Pennsylvania, the lowest responsive and responsible bidder, in the amount of \$536,495.85, which encompasses both the Base Bid and Alternate Bid 1. The motion was seconded by Mr. Couris.

By unanimous vote the motion was approved.

bid award – Buttonwood Bridge Replacement Project – Mr. Couris made a motion to approve a bid for the Buttonwood Bridge Replacement Project to Bi-State Construction Company, Easton, Pennsylvania, the lowest responsive and responsible bidder, in the amount of \$1,766,145.35. The motion was seconded by Mr. Couris.

By unanimous vote the motion was approved.

Ludwigs Corner Fire Company (ZHB 2026-01) – Dave Onorato, Township Solicitor, provided a brief overview of this application to the Zoning Hearing Board.

Mr. Couris made a motion to authorize the Township Solicitor's participation in Zoning Hearing Board Application 2026-01, Ludwigs Corner Fire Company. The motion was seconded by Mr. Clark.

By unanimous vote the motion was approved.

land acquisition approval – Mr. Ryan provided a brief overview of a small, abandoned cemetery proposed for acquisition.

Mr. Couris made a motion to authorize the acquisition of Tax Parcel Number 25-3-23, Pottstown Pike. The motion was seconded by Mr. Clark.

By unanimous vote the motion was approved.

expenditure approval & ratification – Chair Alan announced she would abstain from voting on the expenditure approval and ratification, as the list of bills includes two payments to a company for which she works.

Mr. Couris made a motion to ratify payroll dated March 25, for the pay period March 9 to March 22, in the amount of \$81,512.69; payroll dated April 8, for the pay period March 23 to April 5, in the amount of \$135,758.00; General Fund list of bills, dated March 17, 2026, to April 20, 2026, in the amount of \$191,994.21; Open Space Fund list of bills, dated March 17, 2026, to April 20, 2026, in the amount of \$2,002.65; Capital Fund list of bills, dated March 17, 2026, to April 20, 2026, in the amount of \$283,775.18; and, Escrow Fund list of bills, dated March 17, 2026, to April 20, 2026, in the amount of \$8,444.52. The motion was seconded by Mr. Clark.

The motion was approved, 2-0, with Chair Alan abstaining.

PUBLIC COMMENT, NON-AGENDA ITEMS

- Mr. McVickar commented on the Finance Department report.
- Kristina Casey, West Vincent Township, commented on bed and breakfast use code allowances, marketing of a bed and breakfast at a Fox Run Road property, and Facebook page permissions.
- Mr. Dulchinos commented the appeal status for Cellco (ZHB 2025-02).

ANNOUNCEMENTS

- Chair Alan announced the Board of Supervisors will next meet on Monday, May 4, at 7pm, at the Township Building.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:38pm.

Respectfully Submitted:

Tommy Ryan
Township Manager