

**WEST VINCENT TOWNSHIP BOARD OF SUPERVISORS
TOWNSHIP BUILDING
729 SAINT MATTHEWS ROAD, CHESTER SPRINGS, PA
MONDAY, NOVEMBER 17, 2025, 7:00PM**

CALL TO ORDER by Chair Alan at 7:01pm.

ATTENDANCE

Dana Alan, Chair	[X]
Bernie Couris, Vice Chair	[X]
Jim Wendelgass	[X]

ANNOUNCEMENTS & INFORMATIONAL ITEMS

- Chair Alan announced the Board of Supervisors met in Executive Session on November 3 to discuss a matter of potential litigation, in specific Zoning Hearing Board 2025-04, Cellco.
- Chair Alan announced the Board of Supervisors met in Executive Session on November 5 to discuss matters of personnel, in specific the Chief of Police recruitment process, the selection of a Township consultant, and uniform collective bargaining agreement negotiations, and a matter of potential litigation, in specific Conditional Use Application 2025-02, Toll Mid-Atlantic.
- Chair Alan announced the Board of Supervisors met in Executive Session on November 10 to discuss matters of personnel, in specific the selection of a Township consultant, non-uniform collective bargaining agreement negotiations, and uniform collective bargaining agreement negotiations, and a matter of potential litigation, in specific Zoning Hearing Board Application 2025-05, Montesano.
- Chair Alan announced that, following this evening’s meeting, the Board of Supervisors will meet in Executive Session to discuss a personnel matter, in specific the Chief of Police recruitment process.
- Chair Alan announced the Board of Supervisors will meet in Executive Session on November 20 to discuss a personnel matter, in specific the selection of a Township consultant.
- Chair Alan commented on State Law allowance of health plan participation for Township Supervisors, and noted her participation in the health plan effective January 2026.
- This evening’s meeting will be recorded for rebroadcast.

REPORTS

- Sergeant Austin Russell provided an overview of Police Department activities during the prior month.
- Written reports of previous month activities were provided by Fire & EMS, the Finance Department, the Public Works Department, the Building & Zoning Department, and the Library.

PUBLIC COMMENT, AGENDA ITEMS

- John Eldridge, West Vincent Township, commented on the 2024 Audit, Finance Report format, General Fund and other fund net revenues year to date, Police Department Budget, Chief of Police recruitment status, Chief of Police retirement schedule, and open space debt service allocation.
- Barry DiLiberio, West Vincent Township, commented on previous Supervisor health plan participation, and on the Township Manager salary.
- George Dulchinos, West Vincent Township, commented on the bill run format.
- Mr. Eldridge commented on health insurance expense, and on the Police Department complement.

ACTION ITEMS

monthly reports – Mr. Couris made a motion to approve the monthly reports for October 2025, as presented. The motion was seconded by Mr. Wendelgass.

By unanimous vote the motion was approved.

meeting minutes – Mr. Couris made a motion to approve the November 3, 2025 Meeting minutes, as presented. The motion was seconded by Mr. Wendelgass.

By unanimous vote the motion was approved.

Conditional Use Order – Dave Onorato, Township Solicitor, provided an overview of an Opinion and Order for Conditional Use Application 2025-02, Toll Mid-Atlantic LP Company.

Jennifer Conly-Farnham, West Vincent Township, commented on road layout and approval, trail location, open space, and traffic impacts.

Mr. Couris made a motion to approve Conditional Use Order 2025-02. The motion was seconded by Mr. Wendelgass.

By unanimous vote the motion was approved.

Resolution 17-2025 – Tommy Ryan, Township Manager, provided an overview of a grant application to the Local Share Assessment Grant Program for funding of the purchase of a tractor and flail mower.

Mr. Couris made a motion to approve Resolution 17-2025, to authorize submission of an application to the Local Share Assessment Grant Program. The motion was seconded by Mr. Wendelgass.

By unanimous vote the motion was approved.

2026 Budget – Chair Alan made a motion to authorize the advertisement of the proposed 2026 Budget for public inspection, revised to remove the Saint Andrews Road project. The motion was seconded by Mr. Couris.

By unanimous vote the motion was approved.

Township depository, user, and signatory approvals – Mr. Couris made a motion to (1) approve the Pennsylvania Local Government Investment Trust as a Township depository, (2) authorize Dana Alan, Bernie Couris, and Jim Wendelgass only as signatories on this account, and (3) authorize Dana Alan, Bernie Couris, Jim Wendelgass, and Susan Girton only as users on this account, with permissions to both open and close accounts, and make both inter-funds and intra-fund transfers. The motion was seconded by Mr. Wendelgass.

By unanimous vote the motion was approved.

expenditure approval & ratification – Mr. Couris made a motion to approve payroll dated October 22, for the pay period October 6 to October 19, in the amount of \$68,867.67; payroll dated November 5, for the pay period October 20 to November 2, in the amount of \$68,079.85; General Fund list of bills, dated October 21 to November 17, in the amount of \$155,552.79; Open Space Fund list of bills, dated October 21 to November 17, in the amount of \$999.01; Capital Road Fund list of bills, dated October 21 to November 17, in the amount of \$9,034.50; Capital Project Fund list of bills, dated October 21 to November 17, in the amount of \$1,644.00; Capital Equipment Fund list of bills, dated October 21 to November 17, in the amount of \$63.38; and, Escrow Fund list of bills, dated October 21 to November 17, in the amount of \$44,713.98. The motion was seconded by Mr. Wendelgass.

By unanimous vote the motion was approved.

PUBLIC COMMENT, NON-AGENDA ITEMS

- Mr. Eldridge commented on an upcoming Open Space Review Board meeting.
- Mr. Dulchinos commented on Zoning Hearing Board appeals process, and on the status of conditions to a Conditional Use Approval Order.

ANNOUNCEMENTS

- Chair Alan announced the Board of Supervisors will next meet on Monday, December 1, at 7:00pm, at the Township Building, if needed, and on Monday, December 15, at 7:00pm, at the Township Building.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:47pm.

Respectfully Submitted:

Tommy Ryan
Township Manager