

**West Vincent Township Parks and Recreation Commission**  
**Meeting Notes**  
**Wednesday, March 5, 2025**

In attendance: Lindsay Flanagan, Jim Scaperotto, Scott Casey, Davey Waters, Ken Alan and Jennifer Comunale  
No BoS attendee or public visitors

Meeting called to order at 1902 by Jim with the first motion and Jennifer with second.

**Correspondence**

Acknowledgement of two emails received:

Leslie Dwyer, dated Feb 22, 2025, requesting information on Opalanie walk  
Donna Delaney, dated Feb 9, 2025, providing EAC draft meeting minutes

ACTIONS:

- Validate all P&RC members are receiving emails that go to the P&RC account. Lindsay not receiving any emails that go to P&RC.
- When emailing amongst the board members, use personal email accounts versus the P&RC email due to reliability.
- Reply all when responding to emails addressed to the P&RC so that board members know there has been a response issued.

Ken Alan, dated Feb 9, 2025, providing Trail Implementation Committee meeting minutes

- Next meeting is 4/14 at 1900.
- Discussion about the Trail Implementation Committee included the following:
  - There is some money set aside for trails.
  - Currently there are 5 members on the committee.
  - Intersection of the two committees when it comes to the trails, especially those owned by the township. Help ensure coordination.

Questions asked included:

- What's needed in terms of signage, maintenance, marking, clearing, etc.?
- If easement is on private property, property owners are responsible for clearing. Who informs them? Answer, the township manager.
- What are we doing about damage being done to the trails by the horses?
- What are we doing about those that are using the trails for profit?

**Old Business**

Acknowledgement of Annual Report having been completed.

Trash Receptacles in Parks

- ⇒ ACTION: Requesting three cans at Opalanie, dog waste receptacle with biodegradable/compostable bags, recycle bin and trash bin.

⇒ ACTION: Requesting a fishing line receptacle at Wilson's Corner.

West Pikeland Survey- Scott provided a sample with QR code. Can allow single usage. Board needs to consider the purpose of the survey, what do we want to gain? What do we want to hear from people regarding what they want from the township in terms of Parks and Recs? Feedback on events? Parks themselves? Community Day? Board should incorporate feedback from new township manager.

⇒ ACTION: Think about and send questions to Scott regarding the survey.

#### PRC Request to Township

⇒ ACTION: Submitting formal request to the township which will include:

- Opalanie Park Signage

⇒ ACTION: Ken to schedule walk thru with Mike Hogga. Will communicate the day to everyone.

- Trash receptacles at Opalanie and fishing lines at Wilson's Corner.
- Consistent sharing of information.
- Snacks for movie night.
- Professionally print Bark Ranger flyers.

⇒ ACTION: Future discussion on tot lot for Evans Park. Scott to send previous plans with the Board members for review.

#### Greenways & Trails Summit, September 21 – 23, 2025

⇒ ACTION: Ken to share more information at the April meeting.

Opalanie Public Works Building- Ken met with Ron Coppola and Ron believes the building material is viable to hold a long lasting mural. Still investigating grant options.

### **New Business**

Chair selection – Davey motioned for Jim to continue as Chair, Ken second; Jim accepted.

### **Events**

Get to Know Your Park Hike: Opalanie Park, March 30, 2025 9 – 1130

⇒ ACTION: Let Ken know if you're planning to attend.

Movie Night: Friday, May 23, 2025 (Toddlers) and Friday, August 29, 2025 (Teens)

⇒ ACTION: Scott to order Encanto. (99 minutes)

Bark Ranger - Board reviewed proposed pamphlet, chose the emblem.

⇒ ACTION:

- Remove Cooke's Glen from the list until parking is more established.
- Davey send pricing to Christina, watch budget on pamphlet and bandanas.

Yoga in the Park is moving forward. QR code will be added. Total cost projected to be less than \$600.

⇒ ACTION: Next Meeting Topics

- Dog park
- Parking at Cooke's Glen

Adjourned at 2024 with Jennifer making first motion and Jim second.