

**WEST VINCENT TOWNSHIP BOARD OF SUPERVISORS
TOWNSHIP BUILDING
729 SAINT MATTHEWS ROAD, CHESTER SPRINGS, PA
MONDAY, MAY 19, 2025, 7:00PM**

CALL TO ORDER by Chair Alan at 7:00pm.

ATTENDANCE

Dana Alan, Chair	[X]
Bernie Couris, Vice Chair	[X]
Jim Wendelgass	[X]

ANNOUNCEMENTS & INFORMATIONAL ITEMS

- Chair Alan announced the Board of Supervisors met in Executive Session on May 15 to discuss a matter of potential litigation, in specific the Pothouse-Kimberton CUA; a matter of potential litigation, in specific the Butterscotch Café CUA; matters of personnel, in specific police arbitration, and a potential disciplinary action; and, a matter of personnel, in specific non-uniform employee job responsibilities.
- Chair Alan announced the Board of Supervisors met in Executive Session prior to this evening's meeting to discuss at matter of personnel, in specific police.
- Chair Alan comment on the West Vincent Township Spring & Summer Newsletter, and on a Sheeder Hall Bridge commemoration event.
- This evening's meeting was recorded for rebroadcast.

REPORTS

- Sergeant Austin Russell provided an overview of Police Department activities during the prior month. Jamie McVickar, West Vincent Township, commented on traffic stop and business check counts.
- Jeff Kimes, Ludwig's Corner Fire Company Deputy Chief, provided an overview of Fire Company activities during the prior month.
- Jay Pollinger, Kimberton Fire Company Chief, provided an overview of Fire Company activities during the prior month.
- Written reports were provided for previous month activities for EMS, the Finance Department, the Public Works Department, and the Building & Zoning Department.
- John Eldridge, West Vincent Township, commented on the Finance Department Report, Public Works vehicle purchase, and a trail improvement project.
- George Dulchinos, West Vincent Township, commented on the Finance Director position.

ACTION ITEMS

meeting minutes – Mr. Couris made a motion to approve the April 30, 2025 Meeting minutes, as presented. The motion was seconded by Mr. Wendelgass.

There was no public comment.

By unanimous vote the motion was approved.

Pothouse Kimberton LLC Conditional Use Order – Mr. Couris made a motion to approve a Conditional Use Order for Pothouse Kimberton LLC, as presented. The motion was seconded by Mr. Wendelgass.

There was no public comment.

By unanimous vote the motion was approved.

Public Hearing – At 7:13pm David Onorato, Township Solicitor, opened a Public Hearing to consider Ordinance 214-2025, as to open burning regulations. Mr. Onorato provided an overview of the proposed ordinance.

Mr. Dulchinos commented on recycling performance grant requirements.

Chief Kimes commented on advance notice for proposed open burns.

Mr. McVickar commented on yard waste burning regulations and open burn conditions.

Chief Pollinger commented on open burn enforcement.

There being no additional public comment, Mr. Onorato closed the Public Hearing at 7:23pm.

Ordinance 215-2025 – Board of Supervisors consensus was to table ordinance consideration to a future meeting.

Public Hearing – At 7:24pm Mr. Onorato opened a Public Hearing to consider Ordinance 215-2025, as to stop intersections. Mr. Onorato provided an overview of the proposed ordinance.

Stef Lindquist, West Vincent Township, commented on the Kennard Way gate removal, Kennard way gate documentation, and the Kennard Way gate removal process.

Katherine Whitmore, West Vincent Township, commented on the Kennard Way gate removal.

Rosealie Filling, West Vincent Township, commented on the Kennard Way gate removal, and on the stop sign posting at Veronica Drive and Kennard Way.

Christine Whaley, West Vincent Township, commented on the Kennard Way gate removal, public safety, the stop sign posting at Veronica Drive and Kennard Way, and the proposed ordinance to establish two stop intersections.

There being no additional public comment, Mr. Onorato closed the Public Hearing at 7:37pm.

Ordinance 215-2025 – Mr. Couris made a motion to adopt Ordinance 215-2025, to establish stop intersections. The motion was seconded by Mr. Wendelgass.

Ms. Whitmore commented on Board of Supervisors consideration of the proposed ordinance.

Craig Karkoska, West Vincent Township, commented on gate removal process and on stop sign installation coordination.

Ms. Linquist commented on tabling the motion to approve.

Ms. Filling commented on the Kennard Way gate removal process and public safety.

Mr. Karkoska commented on resident concern regarding the Kennard Way gate removal process.

Mr. McVickar commented on Board of Supervisor consideration.

Tom Ferro, West Vincent Township, commented on the Kennard Way gate and stop sign installation.

By unanimous vote the motion was approved.

Resolution 10-2025 – Mr. Couris made a motion to adopt Resolution 10-2025, to grant Final Subdivision Plan Approval for 1414 Birchrun Road, LLC, a lot line change at Birchrun Road. The motion was seconded by Mr. Wendelgass.

There was no public comment.

By unanimous vote the motion was approved.

Resolution 11-2025 – Mr. Couris made a motion to adopt Resolution 11-2025, to recommend the Board of Geographic Names for the United States Geological Survey to approve the name “Anna Run” as the official name for a certain unnamed tributary to the Beaver Run. The motion was seconded by Mr. Wendelgass.

There was no public comment.

By unanimous vote the motion was approved.

Resolution 12-2025 – Mr. Couris made a motion to adopt Resolution 12-2025, to authorize submission of a grant application to the Statewide Local Share Account Grant Program. The motion was seconded by Mr. Wendelgass.

There was no public comment.

By unanimous vote the motion was approved.

four-way stop warrant study – Mr. Couris made a motion to authorize the Township Manager to request the Pennsylvania Department of Transportation to conduct a four-way stop warrant analysis at School House Lane and Flowing Springs Road. The motion was seconded by Mr. Wendelgass.

Mr. Dulchinos commented on driveway access and on the intersection of School House Lane and Hollow Road. Julia Braendel, West Vincent Township, commented on installing a mirror at the intersection of School House Road and Flowing Springs Road. Ken Alan, West Vincent Township, commented on installing a mirror at the intersection of School House Road and Flowing Springs Road.

By unanimous vote the motion was approved.

Deputy Zoning Officer appointment – Mr. Couris made a motion to appoint Jason Barron as Deputy Zoning Officer. The motion was seconded by Mr. Wendelgass.

There was no public comment.

By unanimous vote the motion was approved.

Human Relations Commission meeting schedule – Mr. Couris made a motion to approve the Human Relations Commission meeting on a quarterly basis to discuss and provide education, outreach, and training.

There was no public comment.

By unanimous vote the motion was approved.

expenditure approval & ratification – Mr. Couris made a motion to motion to ratify (a) employee payroll dated May 19, for the pay period May 4 to May 17; (b) General Fund list of bills, dated April 21 to May 15, as presented; (c) Open Space Reserve Fund list of bills, dated April 21 to May 15, as presented; (d) Capital Road Fund list of bills, dated April 21 to May 15, as presented; (e) Capital Project Reserve Fund list of bills, dated April 21 to May 15, as presented; and, (f) Escrow Fund list of bills, dated April 21 to May 15, as presented. The motion was seconded by Mr. Wendelgass.

Mr. Dulchinos commented on the bill list format.

By unanimous vote the motion was approved.

NEW BUSINESS

- There was no new business considered at this evening's meeting.

OLD BUSINESS

- There was no old business considered at this evening's meeting.

PUBLIC COMMENT, NON-AGENDA ITEMS

- Ms. Braedndel commented on PECO tree trimming and removal operations.
- Ms. Linquist commented on Kennard Way gate removal and next considerations.

- Mr. McVickar commented on Kennard Way gate removal and next considerations, open burn ordinance public notice, meeting minutes, and financial reporting.
- Ms. Wentworth commented on the Kennard Way gate removal and public safety.
- Mr. Ferro commented on commented on the Kennard Way gate removal process.
- Ms. Wentworth commented on the Kennard Way gate removal process.
- Ms. Braedndel commented on the Kennard Way gate and stop sign installation.

ANNOUNCEMENTS

- Chair Alan announced the Board of Supervisors will next meet on Wednesday, June 16, at 7:00pm, at the Township Building.

ADJOURNMENT

There being no further business, the meeting was adjourned at 8:28pm.

Respectfully Submitted:

Tommy Ryan
Township Manager