

West Vincent Township Parks & Recreation Commission
Meeting Notes
Wednesday, May 7, 2025

In attendance: Davey Waters, Ken Alan, Scott Casey
BOS: Dana Alan

Guest: Dave Webber

Meeting called to order 1903.

Approval of April 10 Meeting Minutes – Jennifer first motion, Scott second

Correspondence: Donna Delaney/EAC minutes

- Seed giveaway at Opalanie Park on 5/10

Parks & Recreation Commission:

- Reappointment of Chair/Vice Chair
 - Davey nominated Ken for Chair, Scott second – motion passed
 - Ken nominated Scott for Vice Chair, Davey second – motion passed
 - Ken nominated Jennifer for Recording Secretary, Davey second – motion passed
- Discussion on Recruitment – two positions to fill and succession
 - ⇒ ACTION – Ken to put together a recruitment ad that will go on the WVT website, next newsletter and WVT voices as well as at the Park boards (Evans Park) and in the township office building.
 - Request to help ensure the BOS knows that P&RC is short members
- Discussion on our respective roles and responsibilities – Need to focus on our plan / goals for 2025
 - ⇒ ACTION – Discussion to occur with Township Manager to understand his goals / focus for the P&RC

Old Business:

- Trash Receptacles in Parks, including biodegradable vs. non-biodegradable bags.
 - Davey shared information about a biodigestible unit, costs approximately \$400 per unit
 - ⇒ ACTION – Davey to request attendance at June meeting to discuss biodigestible unit or to provide a resource to research
 - ⇒ ACTION – Determine what type of bags were ordered, if not biodegradable, see about returning. Ken to contact administration.
 - ⇒ ACTION – Ken to draft memo with request of trash receptacles as noted in the March 2025 meeting notes.
- Tot Lot Improvements
 - Discussion to clarify process is to review the plans for any changes, then submit the request to the township manager, copying the BOS, requesting furthering the idea to execution.
 - ⇒ ACTION - Before June meeting, formulate ideas on park ideas.
 - ⇒ ACTION – Scott to send digital copy of park ideas previously provided by John Granger.
 - ⇒ ACTION – Put Tot Lot improvements on the agenda for June

- Opalanie Park Public Works Building Mural Project – Idea has been approved by the Township Manager. Ken has met and will continue meeting with Tracy Schiavello who is with the Owen Jay Roberts Art Department to formalize this request / movement. Public Works would power wash the building and supply the paint materials.
- Movie Night: Friday, May 23, 2025, “Encanto” Update/Promotion/Volunteers
 - ⇒ ACTION – Next week (5/12), Scott to reach out to the Police Chief to get the electronic sign posted and yard signs.
 - Request to arrive at 1900 near the playground.
 - New screen should be planned in the 2026 budget.
- A discussion on a dog park here in the Township. – Currently there’s a proposal for a dog park at Opalanie Park out for bid. Could a dog park be put at the Township building over the gas lines? As long as the fence posts do not penetrate the pipes, you can have a dog park over.
 - ACTION – Scott to inquire as to whether or not a dog park is an appropriate use over gas lines.
 - ACTION – Scott to discuss with Township Manager for support.

New Business:

- Evans Park Gazebo Rental/Rules & Regulations (discussion)
 - ⇒ ACTION – Review Ken’s proposal point-by-point at June meeting. All members expected to review prior.
 - 19 parking spots / cars – 38 people

Events:

- Yoga in the Park: Saturday, May 10 + Future Yoga Events
 - ⇒ ACTION – Ken to call Jim tomorrow to confirm details and offer assistance.
- Movie Night: Friday, May 23, 2025, “Encanto” Update/Promotion/Volunteers
- Bark Ranger Update
 - Davey priced out containers to hold the information, estimated at \$25.99
 - Group preferred the gray design and recommended either tags or poop bag holders, something that is always with the dog.
 - ⇒ ACTION – Dana to check with a company to determine cost and items. Initial order would be 100.
- Fellowship Trail Update + prospective ribbon cutting ceremony – potential completion in July
 - ⇒ ACTION – Ken to contact Brad to determine who should be part of the ribbon cutting ceremony.

Adjourn – first motion by Jennifer at 2033, second by Scott.