

**WEST VINCENT TOWNSHIP BOARD OF SUPERVISORS  
TOWNSHIP BUILDING  
729 SAINT MATTHEWS ROAD, CHESTER SPRINGS, PA  
MONDAY, APRIL 7, 2025, 7:00PM**

**CALL TO ORDER** by Chair Alan at 7:00pm.

**ATTENDANCE**

Dana Alan, Chair	[X]
Bernie Couris, Vice Chair	[X]
Jim Wendelgass	[X]

**ANNOUNCEMENTS & INFORMATIONAL ITEMS**

- Chair Alan announced the Board of Supervisors met in Executive Session on March 26 to discuss (a) matters of potential litigation, in specific a conditional use application and a bid award; and, (b) personnel matters, in specific a collective bargaining agreement, an arbitration proceeding, staff appointments, and personnel on leave.
- Chair Alan announced the Board of Supervisors met in Executive Session on April 3 to discuss a matter of potential litigation, in specific a conditional use application.
- Chair Alan commented on the Seed Library stationed at the Township Building.
- This evening's meeting was recorded for rebroadcast.

**PRESENTATIONS**

- There were no presentations at this evening's meeting.

**ACTION ITEMS**

meeting minutes – Mr. Wendelgass made a motion to approve the March 17, 2025 Meeting minutes, as presented. The motion was seconded by Mr. Couris.

By unanimous vote the motion was approved.

Butterscotch Café Conditional Use Order – David Onorato, Township Solicitor, provided an overview of a proposed order for a Conditional Use Application submitted by Ruthairat Pascal and Francis Pascal, for property at 1406 Hollow Road.

Mr. Couris made a motion to approve the Opinion and Order for a Conditional Use Application submitted by Ruthairat Pascal and Francis Pascal, for property at 1406 Hollow Road. The motion was seconded by Mr. Wendelgass.

Karl Brachwitz, West Vincent Township, commented on site landscaping, buffer yards, and code and order enforcement.

Martin Blumenthal, West Vincent Township, commented on fire code requirement enforcement.

George Martin, Counsel for the Applicant, thanked the Board for its consideration.

By unanimous vote the motion was approved.

Zoning Officer – Mr. Couris made a motion to appoint Tommy Ryan as Zoning Officer. The motion was seconded by Mr. Wendelgass.

Sarena Saren, West Vincent Township, commented on Zoning Officer duties.

Mr. Brachwitz commented on the Township Manager serving as the Zoning Officer.

By unanimous vote the motion was approved.

Right-to-Know Officer – Mr. Couris made a motion to appoint Tommy Ryan as the Right-to-Know Officer for all non-police Right-to-Know requests, and to appoint Chief Michael Swininger as the Right-to-Know officer for all police Right-to-Know requests. The motion was seconded by Mr. Wendelgass.

George Dulchinos, West Vincent Township, commented on transparency.

By unanimous vote the motion was approved.

depository authorizations – Mr. Couris made a motion to appoint Dana Alan, Bernie Couris, and Jim Wendelgass as Authorized Users for all accounts at Victory Bank and S&T Bank, and to appoint Dana Alan, Bernie Couris, and Jim Wendelgass as Authorized Signatories for all accounts at Victory Bank and S&T Bank. The motion was seconded by Chair Alan.

By unanimous vote the motion was approved.

## **NEW BUSINESS**

- There was no new business considered at this evening's meeting.

## **OLD BUSINESS**

- There was no old business considered at this evening's meeting.

## **PUBLIC COMMENT, NON-AGENDA ITEMS**

- Barry DiLibero, West Vincent Township, commented on the Griffith property springhouse.
- Julia Braendel, West Vincent Township, commented on the permitted use of open space tax receipts.

## **ANNOUNCEMENTS**

- Chair Alan announced the Board of Supervisors will next meet on Monday, April 21, at 7:00pm, at the Township Building.

## **ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:24pm.

Respectfully Submitted:

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Tommy Ryan  
Township Manager