

West Vincent Township Parks and Recreation Commission
Meeting Minutes
Wednesday, February 6, 2025

Parks & Recreation Commission: Advises on the maintenance, equipment and operation of the Township parks and other recreational facilities; also assists in the development of community programs and events; 7-member commission; five-year terms.

In Attendance –Ken Alan, Jennifer Comunale, James Scaperotto, Scott Casey, Davey Waters & Lindsay Flanagan (attended via phone)

BOS – Dana Alan

1. Call Meeting to Order at 1901

2. Approval of January Meeting Minutes motioned by Ken to approve, Jim second.

3. Correspondence:

- Email: Budget from Supervisor Dana Alan dated January 15, 2025

- Clarification of \$10k for Community Day and \$2k for programs.
- Community Day has been postponed, rather the date may be considered for a park dedication event. Discussion on Community Day will resume when the new Township Manager begins.

⇒ ACTION: Davey to cancel vendors that were coordinated for Community Day.

- Email: EAC Coordination from EAC Chair Donna Delaney dated January 9, 2025

- Review of events shared, next meeting is 2/6 where the Lansdale EAC will be presenting

4. Old Business:

- Budget 2025 – seeking clarity on process for paying for Yoga

⇒ ACTION: Jim to coordinate directly with Christina for payment

- Ken requested funds to sponsor attendance for Board members interested in going to the 2025 Green Ways and Trails Conference., 9/21 – 9/23.

- Trash Receptacles in Parks

⇒ ACTION: Dana to inquire with Public Works regarding frequency of pick-up that they would be willing to commit to.

- Decision will likely need to be revisited as Opalanie gets built out further.
- If the ultimate decision is not to place receptacles at the parks, suggest creating signage that clearly instructs about carry-in/carry-out policy.

⇒ ACTION: This should remain as a discussion for March's meeting.

5. New Business:

- Review Commission Ordinance

⇒ ACTION: Discuss with new manager their vision/desire for this committee. Specifically clarifying advisory role versus event planning.

- West Pikeland Survey (Metro Quest)
 - ⇒ ACTION: Jim to resend survey link to all board members for their review at March's meeting.
 - If the Board decides a similar survey would be good, Scott said he could create.
- Trails Committee
 - Dana, Davey and Ken attended the inaugural meeting on 1/27, there were 7 total attendees. The goals discussed were confirming what's indeed public trails, fix gaps in existing trails, to contact landowners to help with understanding of public trails, implementing color coding system, signage and enhancing the trails. Agreement reached that anything that occurs with this committee will be shared with Parks and Rec, EAC and Open Spaces.
 - ⇒ ACTION: Ken to send meeting minutes to the Board members.
- Annual Report due March 1, 2025
 - Nothing received from Parks and Rec since 2016.
 - ⇒ ACTION: Jennifer to create a summary and send to the Board for input.
- Request to Township
 - ⇒ ACTION: All Board members should come to the March meeting with their specific requests they would like to make to the Township.

6. Events

- Get to Know Your Park Hike: Opalanie Park, March 30, 2025 at 9:00AM – 11:30AM
 - Since last meeting, signup created and communication / socialization began. Currently 10 individuals have signed up.
- Movie Night: Friday May 23, 2025 (toddlers) and Friday August 29, 2025 (teen)
 - ⇒ ACTION: Scott to send the link to the movie site to all Board members so they can review and bring suggestions to the March meeting.
 - Discussed the need for more specific signs, "This Saturday Night."
 - ⇒ ACTION: Consider line item in 2026 budget for a new screen, estimating cost of \$400 - \$600.
- Bark Ranger:
 - ⇒ ACTION: Davey / Jim to send the pamphlet out to the Board members for their review and edits/approval.
 - ⇒ ACTION: Dana to work with Christine on clarifying printing options for the pamphlet.
 - Discussion covered distribution of the pamphlets, likely a plastic container will be needed at each of the parks. Bandanas are \$1 at Hobby Lobby and Davey agreed to affix the logos.
- Yoga in the Park:
 - ⇒ ACTION: Jim to have the flyer at the next meeting to review.
 - Davey made a motion to approve yoga in the park, Ken second.

7. Public Comment – None

- Board Comment

- Ken shared he is still working on the mural idea for the stucco building at Opalanie Park. He is meeting with a muralist on Friday to inquire on cost; he met

with Public Works about the building materials and is still pursuing the grant. Additionally, Ken is putting together a list of prospective artists who might be able to pain a mural on part of the building as well as the idea of utilizing some of that structure's façade as a palette for young students during future community events.

8. Adjourn 2033, Jim motioned first, Jennifer second