

**WEST VINCENT TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MEETING AGENDA
Tuesday, January 6, 2025 7:00 PM**

Call the Meeting to Order

1. Appoint Temporary Chairperson until permanent appointment
2. Appoint Temporary Secretary until permanent appointment
3. Election of Chairperson
4. Election of Vice Chairperson
5. 2025 Appointments (*reappointments):
 - Interim Township Manager** – Jim Wendelgass*
 - Municipal Secretary** – Christina Casey*
 - Township Treasurer** – Jim Wendelgass*
 - Township Solicitor** – Dave Onorato* of Hadlick, Onorato & Federman, LLP
 - Zoning Officer** – Tracey Franey* of Cedarville Engineering
 - Building Code Officer** – Matt Spellman* of Arro Engineering
 - Building Inspector** – Matt Spellman* of Arro Engineering
 - Consultant for Planning** – Ed Theurkauf* Theurkauf Design & Planning, LLC
 - Code Office Assistant** – Jason Barron*
 - Police Secretary** – Ruth McVey*
 - Payroll Clerk** – Evolution, Inc.*
 - Tax Collectors** – Berkheimer Associates* and Keystone Collections Group*
 - Engineer** – Norm Ulrich of LTL Consultants, Ltd.* & Bowman Engineering
 - Traffic Engineer** – Al Frederico*
 - Public Works Manager/Road Master** – Mike Hogga*
 - Animal Control** – Glenn Deery*
 - Police Chief** – Michael Swininger*
 - Emergency Management Director** – James Gooding*
 - Emergency Management Board Liaison** – Dana Alan
 - Depositories** – Victory Bank* and Citadel Credit Union*
 - Voting Delegate to State Convention** – Dana Alan
 - CPA and External Auditor** – Chris Herr*, Maillie Accountants & Advisors
 - Vacancy Board Chair** – Diedra Heitzman*
 - Open Records Officer** – Christina Casey*
 - Phoenixville Regional Planning Committee Members**
 - Planning Commission Member – TBD at Planning Commission Reorg
 - 2025 Board Member – Dana Alan
 - Agriculture Security Board (one-year terms set to expire on 12/31/25):**
 - Thomas Olszanowski*, Barb Mueller, Sue Miller*; Board Liaison, ASA
 - Chair – Bernie Couris

Adopt 2025 Committee & Board Appointments as follows:

Committee	Accept Resignation	Reappointment	Appointment	Interim Chair	Board Liaison
Planning Commission (4-year terms)	Steve Merroth	Jesse Miller, remainder of term ending 12/31/26	Jeff Butler, ending 12/31/28; OPEN POSITION ending 12/31/28	Ted Otteni	Dana Alan
Environmental Advisory Council (3-year terms)	Charlene Briggs	Carys Egan & Rachel McKay, ending 12/31/27	Sean Clark, remainder of term ending 12/31/26	Carys Egan	Dana Alan
Open Space Review Board (5-year terms)		Jim Wendelgass, ending 12/31/29	Dawn Fryer, remainder of term ending 12/31/25	Nick Rotoli	Bernie Couris
Parks & Recreation Commission (5-year terms)			Lindsay Flanagan, ending 12/31/29; OPEN POSITION ending 12/31/29	Jim Scaperotto	Bernie Couris
Zoning Hearing Board (5-year terms)	Larry Stone	Ann Dyer, remainder of term ending 12/31/25	Dave Weber, ending 12/31/29; OPEN alternate, ending 12/31/27	Ken Miller	N/A
Sustainability Committee (3-year terms)	Margot Green and Rhonda Ellis	Kip Archinal, remainder of term ending 12/31/25; Kirk Reinbold, ending 12/31/27	Andrea Fonash, ending 12/31/27; OPEN POSITION ending 12/31/26	Tom Kalusky	Charlene Briggs
Historical Commission (5-year terms)			OPEN POSITION ending 12/31/29	Kate Farnham	Dana Alan
Litter Lifters Ad Hoc Committee (3-year terms)	Rosalia Provini		Andrea McBride Dale Biegel, and Victoria Laubach ending 12/31/27		Dana Alan
Traffic Safety Ad Hoc Committee (3-year terms)	Christine McGowan and Frank Costanzo	Jane Nina and Whitney Jaeger, remainder of terms ending 12/31/25	Marty Blumenthal and Elisa Davis, ending 12/31/27	Adrienne Boyance	Bernie Couris
Trail Implementation Committee (5-year terms)	Workshop will be held on January 27, 2025. Everyone is welcome to attend to learn more about this committee. The 5 committee members will be chosen after this first meeting, so please attend if you have an interest. All future meetings will be the fourth (4 th) Monday of each month.				

6. 2025 Meeting Schedule
7. Resolution No. 16-2024 – Local State Share Grant
8. Resolution No. 1-2025 – Establishing Emergency Service Providers for West Vincent Township.
9. Resolution No. 2-2025 – Establishing the Interim Township Manager, Compensation, and Manager’s Bond.
10. Resolution No. 3-2025 – Establishing the mileage reimbursement at \$.70 per mile following the Federal Guidelines for 2025.
11. Resolution No. 4-2025 – Appointment of Chris Herr, Maillie Accountants & Advisors
12. Resolution No. 5-2025 – 2025 West Vincent Fee Schedule
13. Resolution No. 6-2025 – Treasurer Appointment and Bond Resolution
14. Resolution No. 7-2025 – Fire Hydrant Tax
15. Authorize Administration to Advertise Unused or Replaced Equipment on Municibid: 2001 Ford F550 with Plow 4x4; 2015 Chevrolet Silverado 4x4; and Air Flo Salt Spreader

Public Comment

Adjourn