

**West Vincent Township
Board of Supervisors
Reorganization Meeting & Business Meeting
Virtual Meeting**

January 4, 2021 7:00 PM

Attendance: Mike Schneider, Chairman, Bernie Couris, Vice Chairman, Sara Shick, Member, Bernadette Kearney, Township Solicitor, John Granger, Township Manager, Kathy Shillenn, Township Secretary, Michele Hogrelius, Township Treasurer

Chairman Schneider called the Reorganization Meeting to order at 7:00 p.m.

Mr. Couris nominated Bernadette Kearney as Temporary Chairman and Temporary Secretary; second by Ms. Shick. *Motion carries unanimously.*

Ms. Kearney opened the floor for nominations of Chairman. Mr. Couris nominated Mr. Schneider as Chairman; second by Ms. Shick. Mr. Schneider nominated Mr. Couris. There were no seconds, motion dies. *Motion to nominate Mr. Schneider as Chair carries unanimously.*

Ms. Shick nominated Mr. Couris as Vice-Chairman; second by Mr. Schneider. *Motion carries unanimously.*

MOTION by Ms. Shick to adopt the 2021 Appointments as follows with a second by Mr. Couris.

Reappointment of Kathy Shillenn as Township Secretary.

Reappointment of Michele Hogrelius as Township Treasurer.

Reappointment of John A. Granger as Township Manager with a Compensation of \$145,000 per annum

Zoning Hearing Board Solicitor – Patrick McKenna, Gawthrop Greenwood, PC

Township Solicitor – Hamburg, Rubin, Mullin, Maxwell & Lupin, PC

Zoning Officer – LTL Consultants, Ltd.

Building Code Officer – LTL Consultants, Ltd.

Building Inspector – LTL Consultants, Ltd.

Code Office Assistant – Jason Barron

Police Secretary – Ruth McVey

Payroll Clerk – Evolution, Inc.

Tax Collectors – Berkheimer Associates and Keystone Collections Group

Tax Hearing Officers – Berkheimer Associates and Keystone Collections Group

Engineer – LTL Consultants, Ltd.

Traffic Engineer – Caruolo Associates, Inc.

Public Works Manager/Road Master – Mike Hogga

Animal Control – Glenn Deery

Police Chief – Michael Swininger
Emergency Management Director – James Gooding
Emergency Management Board Liaison – Mike Schneider
Depositories – S&T Bank, PLGIT, US Bank
Voting Delegate to State Convention – Michael Schneider
Elected Auditors – John Eldridge, Jamie McVickar, Jane Altmann
CPA and External Auditor – Barbacane, Thornton & Company
Vacancy Board Chairman – John Reider
Open Records Officer – Kathy Shillenn

Northern Federation Representatives – Manager, John Granger; Board of Supervisor Representative, Sara Shick; Planning Commission Representative, George Martin

Phoenixville Regional Planning Committee Members – Sara Shick, Voting Member; Michael Schneider, Alternate Voting Member; John Granger, Manager; TBD will be selected by the Planning Commission.

Agriculture Security Board, 1-year terms to expires 12/31/2021 – Kenneth I. Miller, Jr., Thomas Olszanowski, Wheeler Aman, Raymond Nestorick, Bernie Couris, Chair and Board Liaison

There being no questions or comments, *Motion carries unanimously.*

Resolution 5-2021, Reducing Size of Sustainability Committee from Nine Members to Seven Members – MOTION by Ms. Shick to reduce the size of the Sustainability Committee from nine member to seven members; second by Mr. Couris. *Motion carries unanimously.*

2021 Committee and Board Appointments - MOTION by Ms. Shick to approve and adopt the 2021 Committee and Board Appointments as follows with a second by Mr. Couris:

Appointment of Chelsea Bellay & Jesse Miller to the Planning Commission for a four-year term to expire 12/31/2024.

Appointment of Wayne Piaskowski & Donna Delaney to the Environmental Advisory Council for a three-year term to expire 12/31/2023.

Appointment of Jim Bergey to the Open Space Review Board for a five-year term to expire on 12/31/2025.

Appointment of Larry Stone to the Zoning Hearing Board for a five-year term to expire on 12/31/2025. Appointment of T.J. Antich to the Zoning Hearing Board as an Alternate for a three-year term to expire 12/31/2023.

Reappointment of Jen Hillegas to the Park and Recreation Commission for a five-year term to expire on 12/31/2025. Appointment of Ken Alan & Mike Bender to the Park and Recreation Commission both for a five-year term to expire on 12/31/2025. Appointment of Wilson Moyer to fill remaining Park and Recreation Commission three-year term to expire on 12/31/2023 and appointment of Beth Miller to fill remaining Park and Recreation Committee four-year term to expire on 12/31/2024.

Appointment of Ken Miller and Shaun Murphy to the Sustainability Committee both to a three-year term to expire on 12/31/2023.

Reappointment of Kate Farnham to the Historical Commission to a five-year term to expire on 12/31/2025.

Appointments of the Human Relations Commission to a staggered five-year term – Julie Foster term expires 12/31/2021; Brad Dyer term expires 12/31/2022; Bernie Couris term expires 12/31/2023; Geetha Reddy term expires 12/31/2024; Luis Cantarero term expires 12/31/2025; Board Liaison, Bernie Couris.

There being no comments or questions, *motion carries unanimously.*

2021 Meeting Date Schedule – MOTION by Ms. Shick to approve and adopt the 2021 Regular Township Meeting Schedule; second by Mr. Couris.

January 4** , 19*	July 19
February 16*	August 16
March 15	September 20
April 19	October 18
May 17	November 15
June 21	December 20

*Holidays/Tuesday Meeting

**Reorganization Meeting at 7:00PM

Environmental Advisory Council: 1st Thursday of the month at 7:00PM

Open Space Advisory Board: 4th Tuesday of the month at 7:00PM

Park and Recreation Commission: 1st Wednesday of the month at 7:00PM

Planning Commission Meeting: 3rd Thursday of the Month at 7:00PM and Workshop the 2nd Thursday of the Month at 7:00PM

Sustainability Committee: 3rd Wednesday of the month at 7:00PM and Workshop the 2nd Wednesday of the month at 7:00PM

Historic Commission: 2nd Tuesday of the month at 7:00PM

Human Resources Commission: 4th Monday of the month at 7:00PM, as needed.

There being no comments or questions, *motion carries unanimously.*

Approve Treasurers Bond: MOTION by Mr. Couris to approve and set the amount of the Treasurer’s Bond in the amount of \$2,000.000; second by Ms. Shick.

There being no comments or questions, *Motion carries unanimously.*

Adopt Resolution No. 1-2021, Establishing Emergency Service Providers: MOTION by Mr. Couris to adopt Resolution No. 2-2021, Establishing Emergency Service Providers for West Vincent Township; second by Ms. Shick.

There being no comments or questions, *Motion carries unanimously.*

Adopt Resolution No 2-2021, Setting Township Manager’s Compensation: MOTION by Mr. Couris to adopt Resolution No. 2-2021 establishing the Township Manager’s Compensation at \$145,000 per annum; second by Ms. Shick.

There being no comments or questions, **Motion carries unanimously.**

Adopt Resolution No. 3-2021, Setting the 2021 Rate of Mileage Reimbursement: MOTION by Mr. Couris to adopt Resolution No. 3-2021 in the form presented establishing the mileage reimbursement at \$.56 per mile following the Federal Guidelines for 2021; second by Ms. Shick.

There being no comments or questions, *Motion carries unanimously.*

Adopt Resolution No. 4-2021, Appointment of Certified Public Accountants: MOTION by Mr. Couris to approve Resolution No. 4-2021 in the form presented appointing Barbacane, Thornton & Company of 202 Bancroft Building, 3411 Silverside Road, Wilmington, DE 19810, a firm of certified public accountants, to replace the elected auditors in accordance with Section 917 of the Second-Class Township Code, 53 P.S. § 10917; second by Ms. Shick.

There being no comments or questions, *Motion carries unanimously.*

Adopt Resolution No. 6-2021, 2021 West Vincent Township Fee Schedule: MOTION by Mr. Couris to adopt Resolution No. 6-2021, Adopting the West Vincent Township Fee Schedule for 2021 in the form submitted to the West Vincent Township Board of Supervisors at the Reorganization Meeting, consisting of 7 pages including sections for Residential New Construction, Commercial New Construction, General Permits, Fire-Code Official Fees, Board of Appeals Fees, Board of Supervisor Fees, Township Printed Materials, Miscellaneous Fees, Subdivision/Land Development Fees, Engineering and Legal Fees, Land Planner and Traffic Engineer Fees, Storm Water Ordinance Management Fees with an Electrical Fee Schedule attached totaling 12 pages; second by Ms. Shick.

Julie Foster, Hilltop Road asked if the fees could be shown. Ms. Shillenn stated that they are shown on the township's website under tonight's board meeting information. Ms. Shick stated that the only change is in the Engineer's fees.

There being no comments or questions, *Motion carries unanimously.*

MOTION by Ms. Shick to adjourn the Reorganization Meeting; second by Mr. Couris. Reorganization Meeting closed at 7:23 PM.

REGULAR MEETING

Mr. Schneider opened the Regular Board Meeting at 7:25 PM.

Mr. Schneider announced that an Executive Session was held December 30, 2020 at 7:00 PM to discuss Personnel.

MOTION by Mr. Couris to approve the minutes of December 21, 2020; second by Ms. Shick.

There being no comments or questions, *Motion carries unanimously.*

Announce Special Meeting of Advisory Committees: Mr. Granger discussed this. This is an orientation meeting for new volunteers to the committees. The current volunteers are also invited to attend. The meeting will be held on January 11, 2021 at 7:00PM.

Announce the Elected Auditors Re-Organization Meeting for Tuesday, January 5, 2021 at 7:30PM: Mr. Granger stated that the elected auditors will re-organize tomorrow evening at 7:30PM.

Public Comment on Non-Agenda Items:

Dan MacArthur commented that the fields and park in West Vincent Township are still closed. What is the reason at this point why the fields and parks are closed? He does not feel that this pertains any longer and stated the example of Walnut Lane Park which is open. Closing the fields do not seem relevant to individuals. Can the township re-open the fields? Mr. Couris stated that this was established by the governor's mandate. Ms. Shick stated that this is a municipalities decision. Mr. McArthur asked if the signs can be removed.

Greg Smith asked who is attending the meeting right now. Mr. Schneider asked if we should announce the names of the people in attendance. Ms. Kearney stated that it could be difficult to say who everyone is. Ms. Shick stated that in a public meeting only people who are going to speak are asked their names.

Jamie McVickar asked why the list of auditors were not on the approved list. Ms. Shick stated that is because they are elected. Auditors are already elected and do not need to be appointed. Mr. McVickar asked why they were appointed last year. Mr. Couris stated because it is a mistake. Why did the township switch to Go to Meeting; he likes to see who attends the meeting. Mr. Granger stated that this was for better security.

Ms. Shick asked when the census tally comes into effect for municipalities. Mr. Granger stated that the census number should be issued later this year and should come into effect in January 2022.

Dan MacArthur wanted clarification that residents can use the park. Mr. Schneider stated that the parks are still closed.

There being no further discussion, the MOTION to adjourn was brought forward by Mr. Couris; second by Ms. Shick. *Motion carries unanimously.*

Meeting adjourned at 7:42 PM

Respectfully Submitted,

Kathy Shillenn
Township Secretary

**West Vincent Township
Board of Supervisors**

Virtual Meeting

January 19, 2021 7:00 PM

Attendance: Mike Schneider, Chairman, Bernie Couris, Vice Chairman, Sara Shick, Member, Joe McGrory, Township Solicitor, John Granger, Township Manager, Kathy Shillenn, Township Secretary, Michele Hogrelius, Township Treasurer

Chairman Schneider called the Meeting to order at 7:00 p.m.

Chairman Schneider announced that there was an Executive Session on Tuesday, January 19, 2021 prior to the Board of Supervisors meeting to discuss Real Estate.

MOTION by Ms. Shick to approve the January 4, 2021 Reorganization Meeting minutes and the Regular Business Meeting minutes; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Reports:

Police Report – Chief Swininger gave his report. Report acknowledged as received. Report on file.

Bills List - **MOTION** by Ms. Shick to approve the Bills List in the amount of \$183,774.12; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Treasurer's Report – Ms. Hogrelius gave the report. Report acknowledged as received. Report on file.

Manager's Report – Mr. Granger discussed his manager's report. Mr. Granger worked on an orientation program for the new volunteers on the various committees. He also worked on the final draft of Personnel Manual, worked on updating the website and worked with the Road Master on the 2021 Road Program. Report acknowledge as received. Report on file.

Announcements:

Zoning Hearing Board Appointment of Jim Tupitza as Zoning Hearing Board Solicitor - Acknowledge Appointment – Ms. Shick stated that the Board of Supervisors does not appoint the Zoning Hearing Board Solicitor, the Zoning Hearing Board appoints. The Board of Supervisors acknowledged the appointment of Jim Tupitza as the Zoning Hearing Board Solicitor. Solicitor McGrory stated that the Board of Supervisors does establish the hourly rate.

New Business:

Storm Water Management Ordinance Waiver Request - 1804 Saint Matthews Road - Mr. Granger discussed this waiver request. The township engineer has been working with this property owner for some time; they can not infiltrate any storm water on this site. The ground water is about 11" below top of the grade. The property owner would like a waiver from the storm water management requirements in order to move forward with construction. The engineers will work onsite to mitigate the storm water as best they can given the site conditions. James Haigney, engineer for the property owner is present to answer any questions or background information. Arro Consulting agreed with the site limitations and recommends the waiver. As part of the waiver, the property will be required to place another .5 acres in the greenway. More discussion on this waiver followed.

MOTION by Ms. Shick to approve the Storm Water Management Waiver Request for 1804 Saint Matthews Road; second by Mr. Couris.

Julie Foster, 1682 Hilltop Road asked if adding more acres to the greenway would reduce water run-off that cannot be remediated. Ms. Shick answered no. Mr. Schneider stated he is not crazy about waivers. Mr. Schneider asked what the size of the addition was. Mr. Haigney stated that the addition is 1825 sq. ft. The existing farmhouse is 765 sq. ft. Total amount of additional impervious coverage is 5640 sq. ft.

Julie Foster, 1682 Hilltop Road stated that those are helpful points on water quality. Will the rain garden be installed if the variance is granted? Mr. Schneider asked if the rain garden is part of the plan. Mr. Haigney answered yes to both questions.

There being no additional comments or questions, *Motion carries unanimously.*

Zoning Hearing Board Fees Waiver Request - 1030 Linden Road - **MOTION** by Ms. Shick to approve a Zoning Hearing Board Fee Waiver Request; seconded by Mr. Couris.

Ms. Shick stated that the rationale for this is being presented to the Planning Commission as something that the township needs to fix. This is the fourth person in the Weatherstone Subdivision that was turned down. This is due to too much impervious coverage as built. A discussion on this zoning ordinance followed.

There being no questions or comments, *Motion carries unanimously.*

Authorization to Advertise an Ordinance for a \$500,000, 5-year loan to purchase equipment for Public Works, which is a budgeted item - **MOTION** by Ms. Shick to authorize the advertisement of an Ordinance for a \$500,000, 5-year loan to purchase equipment for Public Works, which is a budgeted item; second by Mr. Couris.

Mr. Schneider stated that he has a problem with this one; with the township having close to \$8 million in the bank, the township borrowing \$500,000 seems irresponsible to him.

Barry DiLibero, Business Owner commented that he agrees with Mr. Schneider. You do not borrow money if you have it. It is a waste of taxpayer's money.

Jim Bergey, 1433 Birch Run Road asked what the rate of return on our investments is? If it is greater than 1% it makes sense.

There being no further questions or comments, *Motion carries 2-1 with Mr. Schneider voting no.*

Authorization to Purchase two (2) tires for the Public Works Backhoe, in the amount of \$1,287, which is a Budgeted Item - MOTION by Ms. Shick to authorize the purchase two (2) tires for the Public Works Backhoe, in the amount of \$1,287 which is a budgeted item; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Authorization to Purchase six (6) tires for the Public Works Grader, in the amount of \$9,745.40, which is a Budgeted Item - MOTION by Ms. Shick to authorize the purchase of six (6) tires for the Public Works Grader, in the amount of \$9,745.40, which is a budgeted item; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Public Comment on Non-Agenda Items

Julie Foster, 1682 Hilltop Road had submitted a question earlier asking if there was an origination fee for the loan. Mr. Granger stated that there is not.

Jim Bergey, 1433 Birch Run Road asked for an update on the Jaine Lane drainage problem and interactions with PennDOT to help resolve the decade old problem of water crossing Birch Run Road. Mr. Granger met with the township engineer last week and gave him the information with respect to the county work; also asked him to check with PennDOT to find out who the project manager is and to set up a meeting with PennDOT. Mr. Granger will be setting up a meeting with the engineer this week; this is a project that he and the engineer will be working on this year.

There being no further discussion, the MOTION to adjourn was brought forward by Ms. Shick; second by Mr. Couris. *Motion carries unanimously.*

Meeting adjourned at 7:55 PM

Respectfully Submitted,

Kathy Shillenn
Township Secretary

**West Vincent Township
Board of Supervisors**

Virtual Meeting

February 16, 2021 7:00 PM

Attendance: Mike Schneider, Chairman, Bernie Couris, Vice Chairman, Sara Shick, Member, Joe McGrory, Township Solicitor, John Granger, Township Manager, Kathy Shillenn, Township Secretary, Michele Hogrelius, Township Treasurer

Chairman Schneider called the Meeting to order at 7:00 p.m.

MOTION by Ms. Shick to approve the minutes of the January 16, 2021 meeting; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Public Hearing: Ordinance 193-2021 Authorizing the Issuance of Short-Term Debt – Mr. McGrory opened the Public Hearing at 7:05 and introduced into the record Proof of Publication and Ordinance. Mr. McGrory closed the hearing at 7:10 and entered back into the regular business meeting.

Mr. Granger discussed and explained the term and the interest rate.

John Eldridge, 1634 Hilltop Road asked if this was for \$500,000? When you say short-term is it 5-years? Mr. Schneider stated that this is a 5-year note.

There being no further comments or questions, *Motion carries 2-1 with Mr. Schneider voting no.*

Reports:

Police Report – Sgt. Russell gave his report. Report acknowledged as received. Report on file. Mr. Couris commented that it seems there are a lot more incidents percentage wise for the 2021 vs. 2020 stats. Sgt. Russell stated that he could look at the numbers and get back with Mr. Couris.

Bills List - **MOTION** by Mr. Couris to approve the Bills List in the amount of \$291,176.26; second by Ms. Shick.

There being no comments or questions, *Motion carries unanimously.*

Treasurer's Report – Ms. Hogrelius gave the report. Report acknowledged as received. Report on file.

John Eldridge, 1634 Hilltop Road asked if the numbers are posted yet. He could not find them. Ms. Hogrelius explained the differences on the Treasurers Report.

Manager's Report – Mr. Granger discussed his manager's report. In addition to the items listed in his manager's report, he spent time working with Public Works on the roads program and on the park grant application, which will be considered this evening as well as two other applications that will come before the board in March. Report on file.

Correspondence: Mr. Schneider stated that a thank you letter was received from Upper Uwchlan Township Police Department to the West Vincent Township Police Department for their help with a matter.

Presentation:

Buttonwood Bridge Replacement - McMahon Associates - Christopher Seamans, McMahon Associates discussed a summary of the bridge replacement. He had brought this project to the Board previously and gave a review.

Mr. Couris stated that it appears that option 2 is a little bit wider than option 1; Mr. Seamans stated that it is; another engineering company prepared this. Mr. Couris asked if 11 ft. is enough to facilitate two lanes? Mr. Couris also noted that the site distance with option 1 seems to be better than option 2. Mr. Schneider asked what the width of the current bridge is. Mr. Seamans responded that it is 14 5/8 ft. What would the cost difference be to make a one lane bridge 15 ft. across? Mr. Seamans would have to check the numbers. Mr. Granger stated that this is what the board will need to decide, a one or a two-lane bridge. He would also have to speak with the fire company to see would they be comfortable with; a one lane or two- lane bridge. Ms. Shick stated that she likes option 1 which does not cause much disturbance.

New Business:

Request of Hankin Group to Convert Approx. 15,000 SF of Commercial Space into 14 Apartments - Mr. Fisher, Hankin Group is present to discuss this request. Mr. Fisher gave a recap of what is happening at Weatherstone. This request will be discussed at the upcoming Planning Commission. Mr. Fisher is asking for thoughts and input of the modifications presented. A discussion on this topic followed.

Mr. McGrory, Township Solicitor asked Mr. Fisher to explain the settlement agreement for the benefit of the audience. Mr. McGrory wanted the audience to know that this is not a traditional rezoning.

Ken and Dana Alan, Ivy Lane submitted a question asking that considering that the office market is also soft for the foreseeable future, do you see that section turning into apartments also?

Brian Curry, 512 Blackhorse Road asked if the apartments could be changed back to mixed use, retail.

Request to Reopen Playing Fields at Evans Park – MOTION by Ms. Shick to approve the request to reopen playing fields at Evans Park; second by Mr. Couris. Brian Podiva from Geya made this request for their Little League team.

There being no questions or comments, *Motion carries unanimously.*

Authorization to Support Grant Application to Chester County by French & Pickering Creeks Conservation Trust - MOTION by Ms. Shick to authorize the support of a grant application to Chester County by French & Pickering Creeks Conservation Trust; second by Mr. Couris.

There being no questions or comments, *Motion carries unanimously.*

Authorize the Submission of Grant Application to Chester County for Trail Improvements at Bryn Coed Park - MOTION by Ms. Shick to authorize the submission of a grant application to Chester County for Trail Improvements at Bryn Coed Park; second by Mr. Couris.

Mr. Schneider noted that this is a total of \$200,000 with the township paying 50%. Is there a way to limit that on the motion to not exceed \$50,000? Mr. Granger commented that the best way to limit this is to go forward with the project and take bids; then decide how to limit the bid. This is a plan to essentially construct all the improvements discussed throughout the years with the addition of a handicap fishing pier at the site. More discussion followed.

John Eldridge, 1634 Hilltop Road stated that he presumes that about 90% of the trail will be used by non-township residents. Ms. Shick feels West Vincent residents will be delighted to make full use of the trail. Going back to item 9, what is the cost of that? Didn't we just donate \$200,000? Mr. Schneider stated that it is a joint effort to preserve the land.

Ken and Dana Alan, Ivy Lane questioned if the chips from the trees being cut down will be used for the trails in Bryn Coed Park. Also, will donation of chips from private residents be accepted? Ms. Shick stated no, they will not be used. Mr. Granger stated that all the chips will be generated from this project will be used at the site; if we need more chips we will certainly put a note out. Mr. Schneider also asked if the money being used will come out of Open Space. Mr. Granger stated no it will come from the Capital Fund, there is money allocated for it.

Barry DiLibero, Business Owner stated that he worked on that trail many weekends along with Mr. Schneider and Bill Holderness and he never heard anything about a 6 ft wide trail.

There being no further questions or comments, *Motion carries 2-1, with Mr. Schneider voting no.*

Authorize the Submission of Grant Application to Chester County through the Vision Partnership Program - MOTION by Ms. Shick to authorize the Submission of a Grant application to Chester County through the Vision Partnership Program; second by Mr. Couris.

Ms. Shick commented that this is the same thing that the township approved last year when the Clean Energy Transition Team in partnership with people from Schuylkill township and East Pikeland Township submitted the grant. This was for about \$5,700. This is a resubmission.

There being no comments or questions, *Motion carries unanimously.*

Set Compensation Rate for Zoning Hearing Board Solicitor at \$200 per hour – MOTION by Ms. Shick to set the rate for the Zoning Hearing Board Solicitor at \$200 per hour; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Authorize Purchase of Woodchipper in the amount of \$46,926 - MOTION by Mr. Couris to authorize the purchase of a woodchipper from the Modern Group in the amount of \$46,926; second by Ms. Shick.

Mr. Schneider asked if the township has a woodchipper; Mr. Granger stated no, the township must rent one. How many times has the township used one in the past year? Mr. Granger stated about half a dozen. What is the rental rate for a woodchipper? Mr. Granger will have to check tomorrow and get back to Mr. Schneider.

Brian Curry, 512 Blackhorse Road stated that it sounds like the township is going to do a lot of tree work. Has the township checked insurance rates or did the township notify the insurance company that they will be doing more tree work? Mr. Granger stated that the township will not be doing the same type of work that a tree contractor does. Mr. Curry never remembers problems in the past with trees; what has changed in the past 30 years. Mr. Schneider asked if there are companies that do wood chipping?

Barry DiLibero, Business Owner commented that he has never known that there was that much of an emergency that trees could not be chopped up and pushed off to the side for another time to pick up. He thinks it is a folly.

Jane Altmann, Blackhorse Road commented that she has lived here for 25 years and has never had the township come out to clean up the mess of fallen trees.

Brian Curry, 532 Blackhorse Road stated that Mr. DiLibero raised some very good questions about usage. Mr. Schneider should look at the bills.

Barry DiLibero, Business Owner commented that when a tree comes down, what does the road crew do, chip it up and haul it away?

John Eldridge, 1634 Hilltop Road stated as a matter of interest he thinks that there is a requirement to burn all ash trees.

There being no further questions or comments, *Motion carries 2-1, with Mr. Schneider voting no.*

Authorize Purchase of Trailer from Groff Tractor & Equipment in the amount of \$27,031 – MOTION by Ms. Shick to authorize the purchase of a trailer from Groff Tractor & Equipment in the amount of \$27,031; second by Mr. Couris.

Brian Curry, 532 Blackhorse Road stated that this came up before; what has changed in the interim? Mr. Granger stated that this trailer is for heavy equipment to be moved from jobsite to

jobsite. Mr. Schneider stated that the township went through this before, did the analysis, and it did not work out.

Jane Altman, Blackhorse Road stated that it was not that long ago, less than two years ago.

There being no further questions or comments, *Motion carries 2-1, with Mr. Schneider voting no.*

Authorization to Authorize the Advertisement of the bid for the 2021 Tar & Chip Program – MOTION by Mr. Couris to Authorize the Advertisement of the Bid for the 2021 Tar & Chip Program; second by Ms. Shick.

Appointment of Luis Cantarero as the Chair for the Human Relations Commission – MOTION to appoint Luis Cantarero as the Chair for the Human Relations Commission; second by Ms. Shick.

MOTION by Mr. Couris to appoint Julie Foster as the Vice-Chair for the Human Relations Commission; second by Ms. Shick.

Brian Curry, 512 Blackhorse Road commented that normally in all the other Boards, the Boards decide who their Chair will be. Is the Human Relations Commission different? Ms. Shick responded yes.

There being no further comments or questions, *Motions carries unanimously.*

Public Comment on Non-Agenda Items

Brian Curry, 512 Blackhorse Road commented about the opening of the playing fields; noting that there was a lot of comment on insurance issues, protocols being in place, etc. Has all of this been resolved? Mr. Granger stated that because the township does not sponsor the sports teams, they are third party, the township assumes no liability. The sports organization assumes the liability.

Barry DiLibero, Business Owner asked what the interest rate will be for the short-term debt, and what will it cost the township, in interest. Mr. Granger stated it will be around 1.08%; the interest will be about \$5,000 per year.

Brian Curry, 512 Blackhorse Road he wanted to thank John for the clarification of insurance issues.

There being no further discussion, the MOTION to adjourn was brought forward by Ms. Shick; second by Mr. Couris. *Motion carries unanimously.*

Meeting adjourned at 9:25 PM

Respectfully Submitted,
Kathy Shillenn
Township Secretary

**West Vincent Township
Board of Supervisors**

Virtual Meeting

March 15, 2021 7:00 PM

Attendance: Bernie Couris, Vice Chairman, Sara Shick, Member, Joe McGrory, Township Solicitor, John Granger, Township Manager, Kathy Shillenn, Township Secretary, Michele Hogrelius, Township Treasurer, Ed Latshaw, Township Engineer

Vice Chairman Couris called the Meeting to order at 7:05 p.m.

MOTION by Ms. Shick to approve the minutes of the February 16, 2021 meeting; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Reports:

Police Report – Chief Swinger gave the report. Report acknowledged as received. Report on file.

Bills List - **MOTION** by Mr. Couris to approve the Bills List in the amount of \$178,779.82; second by Ms. Shick.

There being no comments or questions, *Motion carries unanimously.*

Treasurer's Report – Ms. Hogrelius gave the report. Report acknowledged as received. Report on file.

Manager's Report – Mr. Granger discussed his manager's report. In addition to the items on the agenda Mr. Granger has spent time working with Public Works on the Road Program, working on the newsletter, and working on the grant applications for Bryn Coed.

Correspondence: None.

Presentation:

Clean Energy Transition Team (CETT) Update – Kirk Reinbold discussed the update. This is an update of the West Vincent Clean Energy Transition Team for the last year. The now have six residents on the team. West Vincent Township passed a resolution about 11 months ago to support 100% renewable energy future with the following goals; 100% clean and renewable energy for electricity community wide; by 2050 the aspirational goal is to have 100% clean and renewable energy for heat and transportation. Mr. Reinbold continued the discussion on what the team has accomplished in the past six months.

Buttonwood Bridge - One Lane or Two-Lane Proposal

Mr. Granger discussed the proposal. Mr. Granger sent around the work that McMahon did on the one lane bridge. It will accommodate a fire truck and a trash truck and other larger vehicles. It will be located a little further downstream than the two-lane bridge. It would be constructed all at once and when it is operational the existing bridge would be removed. The cost of construction is about \$500,000. Mr. Couris asked if the design figure is the same as it is for both the one lane and two-lane. Mr. Granger said that it is the same.

Mr. Couris commented that he does not see the need for a two-lane bridge \$200,000 for a two-lane bridge that may never be needed. Ms. Shick asked which disturbs the most land that was previously not disturbed. Mr. Granger stated that it is nearly the same. Ms. Shick asked if the township will get any relief from PennDOT for the planning costs or the construction costs. Mr. Granger said the township may be able to get relief for 80% of the construction costs. It would need to be placed on the TIF, which will be reviewed later this year. A discussion on this subject continued.

Barry DiLibero, Business Owner commented that there is no need to have a two-lane bridge. Since the bridge will be built next to the existing bridge, why wouldn't a land swap be done with the owners? Mr. Granger stated the engineer needs to do a little more work before that conversation is entertained. Mr. DiLibero asked about the farmland flanking both sides; is this land restricted. Ms. Shick stated there is a conservation easement.

Old Business:

Buttonwood Bridge Decision - One Lane or Two-Lane Replacement - - MOTION by Ms. Shick to approve the Buttonwood Bridge Renovation for One Lane; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Buttonwood Bridge Design - MOTION by Ms. Shick to approve the proposal from McMahon Associates for the final design of the Buttonwood Bridge in the amount of \$245,300; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

2021 Tar and Chip Program - Accept Bid of Asphalt Maintenance Solutions, Inc. in the amount of \$179,292 - MOTION by Mr. Couris to accept the bid of Asphalt maintenance solutions, LLC in the amount of \$179,292 for the 2021 Tar & Chip Program; second by Ms. Shick.

There being no comments or questions, *Motion carries unanimously.*

New Business:

Set Date for Conditional Use Hearing - 1871 Kimberton Road - MOTION by Ms. Shick to set the Conditional Use Hearing for the Board Meeting of April 19, 2021; second by Mr. Couris.

Ms. Shick stated that would give the Planning Commission and the EAC the opportunity to submit comments before the Board Meeting.

Brian Curry, 512 Blackhorse Road asked what is the reason or the need for the conditional use of this property. Mr. Granger stated that the requirement is all environmental; building stormwater facilities in a steep slope area.

There being no further comments or questions, *Motion carries unanimously.*

Approve Thomas J. Anderson as Pension Plan Administrator – MOTION by Ms. Shick to approve Thomas J. Anderson as Pension Plan Administrator; second by Mr. Couris.

Mr. Granger stated that this firm specializes in administering pension plan; this firm is a very qualified firm.

There being no comments or questions, *Motion carries unanimously.*

Adopt Resolution No. 8-2021 Authorizing Application to DCNR for Improvements to Bryn Coed Park in the amount of \$572,000 to include Construction of a Handicapped Parking Lot and handicapped Accessible Fishing Pier – MOTION by Ms. Shick to adopt Resolution No. 8-2021 authorizing application to DCNR for improvements to Bryn Coed Park in the amount of \$572,000; second by Mr. Couris.

Brian Curry, 512 Blackhorse Road asked if this about putting in a handicapped facility at the pond over at Bryn Coed. Mr. Granger stated yes. Mr. Curry asked if there is any impact to the high-pressure natural gas lines or petroleum lines running close to that pond. Mr. Granger stated that the lines are on the other side of the pond. The pipeline is on the other side of the tree plantings that were done last year. His concern is that if something went wrong with the pipelines that would be a problem for people with limited mobility.

There being no further comments or questions, *Motion carries unanimously.*

Authorize Advertisement of an Ordinance Adopting the Codification of Township Ordinances – MOTION by Ms. Shick to authorize the advertisement of an ordinance adopting the codification of township ordinances; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Authorize advertisement for Equipment Rental for Public Works to Support the 2021 Road Program – MOTION by Ms. Shick to authorize the Advertisement for Equipment Rental for Public Works to Support the 2021 Road Program; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Public Comment on Non-Agenda Items

Ms. Shick stated that in the past the EAC came to ask the Police if they would support the amphibian protectors. The police will be alerted when it is time.

There being no further discussion, the **MOTION** to adjourn was brought forward by Ms. Shick; second by Mr. Couris. *Motion carries unanimously.*

Meeting adjourned at 8:04 PM

Respectfully Submitted,
Kathy Shillenn
Township Secretary

**West Vincent Township
Board of Supervisors**

Virtual Meeting

April 19, 2021 7:00 PM

Attendance: Mike Schneider, Chairman, Bernie Couris, Vice Chairman, Sara Shick, Member, Mark Thompson, Township Solicitor, Kathy Shillenn, Township Secretary, Michele Hogrelius, Township Treasurer, Ed Latshaw, Township Engineer

Chairman Schneider called the Meeting to order at 7:05 p.m.

MOTION by Mr. Couris to approve the minutes of the March 15, 2021 meeting; second by Ms. Shick.

There being no comments or questions, *Motion carries unanimously.*

Accept Resignation of Joseph McGrory – Mr. Schneider does not remember discussing this and hiring another solicitor. Mr. Schneider stated that an executive session was held to discuss hiring another attorney and discussing rates. Mr. McGrory was asked to resign, but he did not resign. Mr. McGrory stated that the township was going in a different direction. Mr. Schneider does not know what the reasons are that Mr. McGrory was asked to resign. Mr. Couris commented that this discussion should be discussed in executive session.

MOTION by Ms. Shick to replace Mr. McGrory as Township Solicitor.

There being no comment or questions, *Motion carries 2-1 with Mr. Schneider voting no.*

Appoint Mark Thompson, Lamb McErlane as Township Solicitor – **MOTION** by Ms. Shick to Appoint Mark Thompson, Lamb McErlane as Township Solicitor; second by Mr. Couris.

There being no comment or questions, *Motion carries unanimously.*

Reports:

Police Report – Chief Swinger gave the report. Report acknowledged as received. Report on file.

Brian Curry, 512 Blackhorse Road asked if the police have done anything special with respect to having heightened awareness due to events over the last week.

Bills List - **MOTION** by Mr. Couris to approve the Bills List in the amount of \$247,617.29; second by Ms. Shick.

There being no comments or questions, *Motion carries unanimously.*

Treasurer's Report – Ms. Hogrelius gave the report. Report acknowledged as received. Report on file.

John Eldridge, \$61,000 in accrued salary it increased 2020 expenses at year-end to which Ms. Hogrelius stated that she asked the township's CPA, but she did not get an answer yet. These numbers after adjustments are correct. A discussion followed.

Manager's Report – Ms. Shick read the manager's report. The Vision Partnership Grant was awarded to four municipalities. The township was awarded a grant for the dual EV charger that will be in the township parking lot. In early May, there will be a workshop in which the Environment Advisory Commission will present the West Vincent Township Return on Environment Report. West Vincent Township has been identified as 11th safest township in the state. Litter Lifters had a clean-up along French Creek Road. Also, the township engineer and solicitor helped at the Planning Commission meeting last week. The Zoning Hearing Board turned down an application. It turned out to be a problem with the Zoning Officer assessment and not the Zoning Ordinance.

Brian Curry, 512 Blackhorse Road asked about the charging stand. Does it track how much it is used? Is this set up to charge for use or will the township be covering the use?

Correspondence: None.

Presentation: **Request from Hankin Group to Modify Development Plan** - Neal Fisher and Michael Hankin from the Hankin Group presented and discussed the modification of the development plan. This is request for a modification to a commercial space from 330,000 sq. ft. to 180,000 sq. ft. This modification will be to a portion of the commercial space and make that in 14 residential apartments. A lengthy discussion along with many comments and questions followed.

MOTION by Ms. Shick to Authorize the Solicitor to prepare a Resolution to all the Hankin Group to Modify the Development Plan for the Town Center; there is no second.

There being no further comments or questions; *MOTION fails 1-2 with Ms. Shick and Mr. Couris voting no.*

Ms. Shick asked Neal to come back to the Board of Supervisors next month.

Old Business:

Resolution No. 9-2021 – Authorize DCED Grant Application - **MOTION** by Ms. Shick to adopt Resolution No. 9-2021 Requesting a Greenways, Trails & Recreation Program Grant for the Bryn Coed Township Park Phase 2 Project; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

New Business:

Storm Water Waiver Request – 3966 Powell Road - **MOTION** Ms. Shick to approve the Storm Water Waiver Request for 3966 Powell Road; second by Mr. Couris.

Mr. Kulakowsky, Arro Engineering discussed this request. The proposal is to put a pool in the side yard. This is a request for a waiver from infiltration volume Section 305A, 305E and 306E of the Stormwater Management Ordinance.

There being no comments or questions, *Motion carries unanimously.*

Resolution No. 10-2021, Adopt the Emergency Operations Plan for West Vincent Township – MOTION by Mr. Couris to Adopt Resolution No. 10-2021 Adopting the Emergency Operations Plan for West Vincent Township; second by Ms. Shick.

Brian Curry, 512 Blackhorse Road is this something we do every year? Mr. Shick stated yes.

There being no comments or questions, *Motion carries unanimously.*

Request from French & Pickering to Support the French Creek Iron Tour, Sunday, June 13, 2021 – MOTION by Mr. Couris to approve \$1,000 for the request from French & Pickering to support the French Creek Iron Tour; second by Ms. Shick.

There being no further comments or questions, *Motion carries 2-1 with Mr. Schneider voting no.*

Environmental Advisory Commission Request for Approval to do Monthly Projects commencing on 4/22/21 to improve Environmental health of WVT Lane – MOTION to approve the Environmental Advisory Commission Request to do Monthly Project to Improve the Environmental Health of the Township; second by Ms. Shick.

Brian Curry, 512 Blackhorse Road asked what the project will be and how long will they go for? Will the township receive some type of summary? Ms. Shick feels this is a great idea and will ask the Environmental Advisory Commission to do a quarterly report.

Donna Delany discussed this request, which will be volunteers from the township; they will do a project every month.

There being no comments or questions, *Motion carries unanimously.*

Authorize Purchase of Radios for Public Works – MOTION by Ms. Shick to authorize the purchase of 12 mobile radios from Metropolitan Communications Inc. for the Public Works Department in the amount of \$9,117.36, second by Mr. Couris.

Chief Swinger commented that this will eliminate the \$850 quarterly bill.

There being no comments or questions, *Motion carries unanimously.*

First Quarter Report – This will be postponed until next month. It will be posted on the township website tomorrow.

Authorize Bid for Houndstooth Lane Work – MOTION by Ms. Shick to authorize the advertisement to obtain bids for the Houndstooth Lane Construction Project; second by Mr. Couris.

Brian Curry, 512 Blackhorse Road asked what construction work will be done. Ms. Shick stated that it is due to a large sinkhole. Mr. Latshaw stated that a liner will be installed in some pipe and some repairs to inlet boxes as well.

There being no further comments or questions, *Motion carries unanimously.*

Award Bid for Equipment Rental for Public Works – MOTION by Ms. Shick to award the bid for Equipment Rental to D&L Construction in the amount of \$324,000; second by Mr. Couris.

Ms. Shick commented that this is the only bid received. This is a bid for certain types of equipment and an up to and not to exceed a certain number of hours.

Brian Curry, 512 Blackhorse Road commented that he did not think the township did an equipment rental for several years and, it is coming back to a vendor from the past. Why do we need the contract and is someone going to check paperwork is properly completed?

There being no further comments or questions, *Motion carries unanimously.*

Authorize the Sale, on MuniBid, of Surplus Property – 2007 Chevrolet 4x4 Truck and 2014 Dodge 4x4 Truck - MOTION by Mr. Couris to authorize the sale on MuniBid of Surplus Property, 2007 Chevrolet 4x4 truck and 2014 Dodge 4x4 truck; second by Ms. Shick.

Brian Curry, 512 Blackhorse Road asked what the prior usage of these trucks was. Chief Swinger stated that the 2007 was used for zoning/building and the 2014 was used for the police and then for the Public Works.

There being no further comments or questions, *Motion carries unanimously.*

Authorize Purchase of EV Charging Station in the amount of \$12,809, the Township received \$9,000 Grant for this acquisition – MOTION by Mr. Couris to authorize the purchase of the EV Charging Station in the amount of \$12,809; second by Ms. Shick.

There being no comments or questions, *Motion carries unanimously.*

Public Comment on Non-Agenda Items

Ken Alan, Ivy Lane stated that he believes that Donna is aware and has already put the information out.

There being no further discussion, the MOTION to adjourn was brought forward by Mr. Couris; second by Ms. Shick. *Motion carries unanimously.*

Meeting adjourned at 9:26 PM

Respectfully Submitted,
Kathy Shillenn
Township Secretary

BOS Workshop
Approved
May 3, 2021

**West Vincent Township
Board of Supervisors
Workshop**

This meeting is being held virtually through the Zoom Conferencing System

May 3, 2021 7:00 PM

Attendance: Mike Schneider, Chairman, Bernie Couris, Vice Chair, Sara Shick, Member, Kathy Shillenn, Township Secretary

Chairman Schneider called the Meeting to order at 7:00 p.m.

Presentations:

Return on Environment Presentation – Jeanne Barrett Ortiz and Thomas West – Jeanne Barrett Ortiz is a Senior Program manager, Landscape Conservation, Audubon Mid-Atlantic and Tom West is a Principal at Greener Planning, LLC; he is a certified planner and GIS specialist. Ms. Barret and Mr. West discussed the Return on Environment report that was created for West Vincent Township. The report puts a price tag on the services provided for West Vincent Township by nature, such as protecting open space, forests, meadows, and streams. The presenters also made recommendations on steps the township can take moving forward to have a sustainable community and economy.

After the presentation there was a question-and-answer session.

There being no further discussion, the MOTION to adjourn was brought forward by Mr. Schneider; second by Ms. Shick. *Motion carries unanimously.*

Workshop Closed at 8:03 PM

Respectfully Submitted,

Kathy Shillenn
Township Secretary

**West Vincent Township
Board of Supervisors**

Virtual Meeting

May 17, 2021 7:00 PM

Attendance: Mike Schneider, Chairman, Bernie Couris, Vice Chairman, Sara Shick, Member, John Granger, Township Manager, Mark Thompson, Township Solicitor, Kathy Shillenn, Township Secretary, Michele Hogrelius, Township Treasurer, Ed Latshaw, Township Engineer

Chairman Schneider called the Meeting to order at 7:00 p.m.

MOTION by Mr. Couris to approve the minutes of the April 19, 2021 meeting; second by Ms. Shick.

There being no comments or questions, *Motion carries unanimously.*

Carys Levin of the Environmental Advisory Commission and Markels Roberts made a special presentation to Harriet Stone in honor of her many years of shepherding of the Amphibian Crossing Squad.

Reports:

Police Report - Chief Swinger gave the report. Report acknowledged as received. Report on file.

Bills List - **MOTION** by Mr. Couris to approve the Bills List in the amount of \$247,617.29; second by Ms. Shick.

There being no comments or questions, *Motion carries unanimously.*

Treasurer's Report - Ms. Hogrelius gave the report. Report acknowledged as received. Report on file.

Announcements: Ms. Shick announced three grant awards that the township received. CFA Greenways, Trails, Recreation - Parks and Trails Master Plan for \$35,000, CFA Multimodal Grant - Fellowship Trail for \$235,000 and the TreeVitalize Grant for \$8,000. There was also a VP Grant of \$45,000 which is shared with East Pikeland Township and Schuylkill Township plus a \$9,000 grant for an electric car charger.

Mr. Schneider gave a thank you to Camphill Kimberton Hills for a \$2,000 Donation.

Mr. Schneider also gave a thank you to Chuck Young of 2565 Beaver Hill Road for the donation of a picnic table which public works picked up and put in School House Park.

Presentation: Weatherstone Development Modification – Mr. Fisher presented a modified plan and discussed the modifications. Mr. Fisher explained that he is not going to increase the residential density at all, instead he will reduce the amount of building that he is building, maintain the 58 units that are allowed and scale back on the amount of retail. It will set up for future retail/office space. He will need to modify some sidewalks. It would be an extremely minor change, i.e., a field change. Mr. Fisher also discussed and explained the settlement agreement. A discussion on the changes followed.

Mr. Thompson, Township Solicitor stated that he would like to have the township engineer see the plans to make comparisons to decide to see whether this type of change fits under paragraph 68 of the settlement agreement. Mr. Fisher is happy to meet with the township engineer to look at the plans and walk through the entire process.

George Dulchinos, 1415 Hollow Road stated that this the third presentation on this subject that he has sat through, and it seems Sara and Bernie have objections to making any modifications to this plan. He does not understand what the objections are.

Brian Curry, 512 Blackhorse Road commented that at the last meeting it was noted that the economy is different today than it was back in 2007; people can want retail, but retail is not there.

George Dulchinos, 1415 Hollow Road asked if the settlement agreement can be put on the website.

Brian Curry, 512 Black Horse Road asked why not put a link to this settlement agreement into the meeting notes.

Old Business:

First Quarter Report – Mr. Granger discussed this report.

New Business:

Acknowledge Receipt of Zoning Hearing Board Application - 1871 Kimberton Road -
Acknowledged.

Acknowledge Receipt of Zoning Hearing Board Application - 3924 Powell Road -
Acknowledged.

Appoint Theurkauf Design and Planning as Township Planner at their Quoted Rates for 2021
– MOTION by Ms. Shick to appoint Theurkauf Design and Planning as Township Planner at the quoted rates for 2021; second by Mr. Couris.

There being no comments or questions, *Motion carries 2-1 with Mr. Schneider voting no.*

Authorize Purchase of a Ford Hybrid Police Interceptor at a cost of \$52,772 – MOTION to authorize the purchase of the Ford Hybrid Police Interceptor at a cost of \$52,772; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Approve Request by Orange Realty for Escrow Release No. 2 for 1024 Pottstown Pike Site Improvements – MOTION by Ms. Shick to approve request by Orange Realty for Escrow Release No. 2 in the amount of \$29,440.80 for 1024 Pottstown Pike Site Improvements; second by Mr. Couris.

Brian Curry, 512 Black Horse Road asked if the police vehicle will have more power or less power than a conventional vehicle.

There being no comments or questions, *Motion carries unanimously.*

Discussion of Victory Bank as a Depository for Township Funds – Mr. Granger discussed this. The current bank cannot process checks monthly. The treasurer is recommending the board appoint Victory Bank as a depository for escrow checks.

Approve Resolution 11-2021, Authorizing Victory Bank as a Depository of Township Funds – MOTION by Ms. Shick to approve Resolution No. 11-2021 Authorizing Victory Bank as a Depository of Township Funds; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Discussion of Resolution No. 12-2021, Recommending that the Pennsylvania General Assembly Adopt Legislation to Permit the Use of Virtual Meeting Platforms for Public Meeting Held by Municipalities – Ms. Shick discussed this resolution.

Approve Resolution No. 12-2021, Recommending that the Pennsylvania General Assembly Adopt Legislation to Permit the Use of Virtual Meeting Platforms for Public Meetings Held by Municipalities – MOTION by Ms. Shick to approve Resolution No. 12-2021 recommending that the Pennsylvania General Assembly adopt legislation to permit the use of virtual meeting platforms for public meetings held by municipalities; second by Mr. Couris.

Barry DiLibero, business owner asked why we would want to have virtual meetings.

There being no comments or questions, *Motion carries unanimously.*

Mr. Granger will be working on researching equipment for use in hybrid (virtual and in-person) meetings.

Public Comment on Non-Agenda Items

Brian Curry, 512 Black Horse commented about the earlier discussion on the Master Plan for Trails. Will this include private trails or West Vincent trails? Wasn't there engineering done on the Fellowship Trail over a year ago?

Mr. Couris stated that in a point of order, this section is for non-agenda items.

There being no further discussion, the **MOTION** to adjourn was brought forward by Mr. Couris; second by Ms. Shick. *Motion carries unanimously.*

Meeting adjourned at 8:38 PM

Respectfully Submitted,
Kathy Shillenn
Township Secretary

**West Vincent Township
Board of Supervisors**

In-Person & Virtual Meeting

June 21, 2021 7:00 PM

Attendance: Mike Schneider, Chairman, Bernie Couris, Vice Chairman, Sara Shick, Member, John Granger, Township Manager, Mark Thompson, Township Solicitor, Kathy Shillenn, Township Secretary, Michele Hogrelius, Township Treasurer, Ed Latshaw, Township Engineer

Chairman Schneider called the Meeting to order at 7:00 p.m.

Chairman Schneider announced that an Executive Meeting was held on June 4, 2021 to rescind the COVID-19 Emergency Declaration.

MOTION by Ms. Shick to approve the minutes of the May 17, 2021 meeting; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Reports:

Police Report – Chief Swininger gave the report. Report acknowledged as received. Report on file.

Bills List - **MOTION** by Ms. Shick to approve the Bills List in the amount of \$266,828.42; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Treasurer's Report – Ms. Hogrelius gave the report. Report acknowledged as received. Report on file.

Brian Curry, 512 Blackhorse Road asked if he heard correctly that someone donated \$25,000. He also asked if the township knew who it was. Ms. Shick will share that information next month.

Barry DiLibero, Business Owner asked if the \$25,000 was designated to anything in particular. Ms. Shick stated that it was.

Manager's Report – Mr. Granger gave his report. The township sold two pieces of equipment, two trucks for a total sale of \$19,100. Mr. Granger met with the IT Company and reviewed the cyber security package. A report has been submitted to the Board. A chip shortage in vehicles has affected the township's ability to place an order for a dump truck until next year or 2023. The township will be receiving \$618,999 through the COVID Relief Fund. Mr. Granger's recommends

the money not being spent this year, but all of it be expended next year. That will make the audit much easier with all the money is spent in one year.

Mr. Schneider asked regarding Code Enforcement, how long has it been in effect that certain items do not need a building permit. Mr. Granger stated it has been in effect since the building code went into effect about 10 years ago. Will we be refunding everyone that was charged? Mr. Granger stated that the township is working on that.

Announcements: None

Presentation: None

Old Business: None

New Business:

Approval of Escrow Release #2 (Ewing Tract – Phase 2) – Sanitary Sewer Construction Work for the Single-Family East (\$11,488.31) and Carriage Home North (\$10,480.90) for a total of \$22,329.21 – MOTION by Ms. Shick to approve Escrow Release #2 – Ewing Tract Phase 2 Sanitary Sewer construction work for the Single-Family East (11,488.31) and Carriage Home North (\$10,480.90) for a total amount of \$22,329.21; second by Mr. Couris.

Jesse Garrison, resident of Lennar Carriage Homes and HOA President – How much in funds is the township holding in escrow because there is a punch list that is not finished. Ms. Hogrelius stated that this release is for sanitary sewers only. Mr. Granger stated that is correct. Mr. Couris asked what the punch list entails. His concern is that the township will release all the funds before the punch list is completed. Mr. Granger stated that he is in the process of setting up a meeting with the township engineer and an HOA representative.

Brian Curry, 512 Blackhorse Road asked if there are any further escrow releases on this project or is this the final. How are the releases established when the project starts? Mr. Granger discussed this.

There being no further comments or questions, *Motion carries unanimously.*

Award Bid for Houndstooth Lane Work – MOTION by Ms. Shick to award bid for the Houndstooth Lane Drainage Project to Abel Recon, LLC in the amount of \$326,662.53; second by Mr. Couris.

Mr. Granger discussed this. This is the beginning of a project to repair and replace some corrugated metal pipe that rusted out which caused some problems. A large sinkhole had formed just off the road in the development. The improvements will be to replace and repair the corrugated metal pipe and do some stormwater management improvements at the basin.

Barry DiLibero, Business Owner is assuming that the change will be smooth or plastic.

Dana Alan, Ivy Lane asked what the time frame was for a project like this. This should start in late July.

Pieter Ouwerkerk, 11 Springlea Lane asked if this pipe will be lined with plastic lining. Have you looked at the lining versus replacement? In his experience, lining was cheaper than replacing.

Brian Curry, 512 Blackhorse Road asked if this type of problem was in the road report that was prepared. A whole bunch of culverts were replaced at that time.

There being no further comments or questions, *Motion carries unanimously.*

Approval of Trail Master Plan Proposal - MOTION to contract with Theurkauf Design to assist in the Trail Master Plan Project for \$21,320; second by Mr. Couris.

George Dulchinos, 1415 Hollow Road asked what the synopsis of the work is. Ms. Shick discussed this.

Ken Alan, 21 Ivy Lane asked if a provision for parking or lack thereof, at the trails can be referenced.

Dave Weber, 2147 Beaver Hill Road asked if the trail map will be editable?

Dana Alan, 21 Ivy Lane asked who Ed is and what his business is.

Authorization to Advertise Bid for Road Materials - MOTION by Ms. Shick to authorize advertisement of bid for Road Materials; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Public Comment on Non-Agenda Items

George Dulchinos, 1415 Hollow Road asked for an update on the Weatherstone issues. Ms. Shick gave an update.

Wheeler Aman, Pughtown Road discussed the problem he has with Old Ford Road and French Creek. A discussion followed on this issue.

MOTION by Mr. Couris to send Mr. Granger and Mr. Latshaw to go to the property to look at the issue.

Ken Alan, 21 Ivy Lane asked for a brief update of the naming of Bryn Coed Park.

The Township Office will be closed on July 5th for the 4th of July holiday. September 25th will be the Township's Community Day. The 5K race will be the Turkey Trot which will be held the day after Thanksgiving.

There being no further discussion, the **MOTION** to adjourn was brought forward by Mr. Couris; second by Ms. Shick. *Motion carries unanimously.*

Meeting adjourned at 8:14 PM

Respectfully Submitted,
Kathy Shillenn
Township Secretary

**West Vincent Township
Board of Supervisors**

July 19, 2021 7:00 PM

Attendance: Bernie Couris, Vice Chairman, Sara Shick, Member, John Granger, Township Manager, Mark Thompson, Township Solicitor, Kathy Shillenn, Township Secretary, Michele Hogrelius, Township Treasurer. Mr. Schneider absent.

Vice Chair Couris called the Meeting to order at 7:00 p.m.

MOTION by Ms. Shick to approve the minutes of the June 21, 2021 meeting; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Public Hearing: Approval of Open Space Funds for Maxwell Easement Purchase – Mr. Thompson, Township Solicitor, opened the Public Hearing at 7:05PM. Pam Brown from French & Pickering Creeks Conservation Trust discussed the easement for 1830 Saint Matthews Road. This is a 57.4-acre property and is the last largest unprotected property along Saint Matthews Road. Mr. Brown received a county grant and approval from the township for 50% of the appraised value. Seeing no questions or comments, the hearing closed at 7:10PM.

Approve Resolution No. 13-2021, Approval of the Expenditure of Open Space Funds for 1830 Saint Matthews Road – **MOTION** by Ms. Shick to approve the Expenditure of Open Space Funds for 1830 Saint Matthews Road; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Reports:

Police Report – Sgt. Russell gave the report. Sgt. Russell read a thank you note from the West Vincent Township Police Department to township resident Jason Owens of Patriot Chevrolet of Limerick. Mr. Owens purchased tasers, holsters and training for every police officer in the department. Report acknowledged as received. Report on file.

Bills List - **MOTION** by Ms. Shick to approve the Bills List in the amount of \$178,175.74; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Treasurer's Report – Ms. Hogrelius gave the report. Report acknowledged as received. Report on file.

Manager's Report – Mr. Granger gave his report. Report on file.

Announcements: None

Presentation: None

Old Business: None

New Business:

Approval of Escrow Release #2 Bond Reduction Request in the amount of \$563,500.61 – Lennar Ewing Tract (Byers Station) Single Family Village East – MOTION by Ms. Shick to approve Escrow Release #2 – Bond Reduction Request in the amount of \$563,500.51, Lennar Ewing Tract (Byers Station) Single Family Village East; second by Mr. Couris.

Jesse Garrison, Resident of Lennar Carriage Homes and HOA President – Mr. Garrison commented that there a lot of ticket items remaining. He is trying to find out how much of the escrow will be left.

Naren Kutcherlapat, 3610 Augusta Drive questioned how much was left in the escrow.

Brian Curry, 512 Blackhorse Road questioned whether the Board would return to having two microphones for the public. Regarding escrows, the public never gets to see what is covered. He will be asking that question in future meetings.

George Dulchinos, 1415 Hollow Road questioned what the \$300,000 in engineering fees covered?

There being no further comments or questions, *Motion carries unanimously.*

Approval of Escrow Release #3, Bond Reduction Request in the amount of \$17,983.14, Lennar Ewing Tract (Byers Station), Carriage Homes North – MOTION by Ms. Shick to approve escrow release #3, Bond Reduction requestion in the amount of \$17,983.14, Lennar Ewing Tract, Byers Station, Carriage Homes North; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Approval of Escrow Release #2, Bond Reduction Request in the Amount of \$131,988.17, Lennar Ewing Tract (Byers Stations) – Eagle Farms Road – MOTION by Ms. Shick to approve the escrow release #2, Bond Reduction Request in the amount of \$131,988.17, Lennar Ewing Tract (Byers Station), Eagle Farms Road; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Approval of Escrow Release #4, Bond Reduction Request in the amount of \$159,595.31, Ewing Tract, Toll Brothers Sunderland Avenue East – MOTION by Ms. Shick to approve the escrow release #4, Bond Reduction Request in the amount of \$159,595.31, Ewing Tract, Toll Brothers Sunderland Avenue East; second by Mr. Couris.

Jesse Garrison, Lennar Carriage Homes and HOA President asked if this means that the road will be open soon.

Shiva Srinivasan, 3801 Trembley Court questioned who takes care of the roads until the road dedication.

There being no questions or comments, *Motion carries unanimously.*

Award Bid for Road Materials – Mr. Granger is recommending to the Board of Supervisors that they reject all bids for the road materials. The prior year's supplier did not submit a bid, he felt the bond prices were too high. He did submit his prices in writing and they were the same as last year so the township will stay with the low bidder for the materials.

MOTION by Ms. Shick to Reject all Bids for Road Materials; second by Mr. Couris.

Brian Curry, 512 Blackhorse Road questioned if this meant that the township will not have any road materials this year or the township will continue with last year's vendor.

There being no further questions or comments, *Motion carries unanimously.*

Authorize Repair of John Deere Mower at a cost not to exceed \$15,300 – MOTION by Ms. Shick to authorize the repair of the John Deere mower at a cost not to exceed \$15,300; second by Mr. Couris.

Brian Curry, 512 Blackhorse Road asked if this was the new mower or the older mower and what happened to it?

There being no further comments or questions, *Motion carries unanimously.*

Approve Additional Cyber Security Enhancements at a cost of \$63.00 per month – MOTION by Ms. Shick to approve the additional cyber security enhancements at a cost of \$63.00 per month; second by Mr. Couris.

Mr. Granger gave a short description of the enhancements.

Brian Curry, 512 Blackhorse Road asked if the system has a trade name of some type.

There being no further comments or questions, *Motion carries unanimously.*

Select Date for Conditional Use Hearing – 1871 Kimberton Road and TC Energy, Eagle Compressor Station Modernization Project – Mr. Thompson, Township Solicitor stated that the

MPC requires 60 days to have the hearing. Mr. Thompson will be asking for the consent of the applicants to hold the hearings at the September 20th Board of Supervisors meeting.

MOTION by Ms. Shick to have both Conditional Use Hearings at the September 20, 2021 Board of Supervisors meeting; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Discussion of Bryn Coed Park Name - Mr. Granger read an email from Yvonne Brownlee regarding the naming of the park. Email on file. There were two name suggestions, Cow Palace Park and Opalani Park.

Ken Alan, Ivy Lane stated that he had done research and suggested to name the park Opalani Park.

A discussion on the naming followed.

MOTION by Ms. Shick to name the park Cow Palace Park.

Julia Braendel, 2473 Flowing Springs Road commented she feels Cow Palace Park is silly; she likes Opalani Park.

Brian Curry, 512 Blackhorse Road says that his concern is that people will have difficulty pronouncing Opalani.

Ken Alan, 21 Ivy Lane stated that other Native American names were also hard to pronounce, i.e., Schuylkill, Iroquois, Susquehanna.

Dana Alan, 21 Ivy Lane asked if there are other names or other opportunities, there should be more input.

Brian Curry, 512 Blackhorse Road asked about having a page put on the website dedicated the reasons for the names people come up with for the park.

This discussion has been tabled until the next meeting.

Public Comment on Non-Agenda Items

Ms. Shick asked the township manager to write to Chester County to evaluate how to improve the Bertolet School Bridge. There was a house fire a week ago and the tanker truck could not get across the bridge.

MOTION by Ms. Shick to have the township manager write a letter to Chester County to evaluate how to improve the Bertolet School Bridge; second by Mr. Couris.

Barry DiLibero, business owner stated that the manager could call the county and speak to Jack Stewart. This bridge was on the schedule in 2020.

There being no further comments or questions, *Motion carries unanimously.*

Rosa Mourar, 3610 Wagoner Lane was late to the meeting and voiced concerns regarding the bond reductions that were earlier in the meeting. Ms. Mourar stated that Lennar made multiple promises to people, and nothing has been corrected.

Mr. Granger will speak with Mr. Kulakowsky, the previous township engineer.

Wheeler Aman, Pughtown Road discussed the number of issues he has with Ford Road. An extended discussion followed on this issue.

There being no further discussion, the **MOTION** to adjourn was brought forward by Ms. Shick; second by Mr. Couris. *Motion carries unanimously.*

Meeting adjourned at 8:30PM

Respectfully Submitted,
Kathy Shillenn
Township Secretary

**West Vincent Township
Board of Supervisors**

August 16, 2021 7:00 PM

Attendance: Mike Schneider, Chair, Bernie Couris, Vice Chairman, Sara Shick, Member, John Granger, Township Manager, Mark Donatelli, Township Solicitor, Kathy Shillenn, Township Secretary, Michele Hogrelius, Township Treasurer

Chairman Schneider called the Meeting to order at 7:00 p.m.

MOTION by Ms. Shick to approve the minutes of the July 19, 2021 meeting; second by Mr. Couris.

Mr. Curry questioned some inconsistencies in the July meeting minutes regarding the \$25,000 police donation, resident's addresses, and how much information should be included in the minutes.

There being no further comments or questions, *Motion carries unanimously.*

Reports:

Police Report – Chief Swinger read the report. Report on file.

Brian Curry, 512 Blackhorse Road asked if Chief would be around to talk about the Beaver Hill speed limit study, and also, if the police activity is trending up or trending down.

Dana Alan, 12 Ivy Lane asked how many people are on the police force.

Bills List - **MOTION** by Mr. Couris to approve the Bills List in the amount of \$390,312.69; second by Ms. Shick.

There being no comments or questions, *Motion carries unanimously.*

Treasurer's Report – Ms. Hogrelius gave the report. Report acknowledged as received. Report on file.

John Eldridge, 1634 Hilltop Lane asked when the 2020 audit will be available. He would like a draft. Mr. Eldridge also asked if there is anything identifying liabilities in modified accrual accounting.

Manager's Report – Mr. Granger read his report. Report on file.

Announcements: None

Presentation: None

Old Business:

Discussion of Bryn Coed Township Park Name – Ms. Shick discussed the items that were discussed at the July meeting.

Ken Alan, 21 Ivy Lane discussed the name of Opalanie Park and why he chose that. He did a lot of research in the word Opalanie. A discussion on the park naming followed.

Brian Curry, 512 Blackhorse Road commented that Opalanie does roll off the tongue very well; Mr. Curry also felt there should be a board at the park explaining how that name was generated

MOTION by Mr. Couris to name the park Opalanie Park; second by Mr. Schneider.

There being no further comments or questions, *Motion carries 2-1 with Ms. Shick voting no.*

Discussion of Ford Road – Mr. Donatelli spoke with attorney Susan Boswell, who represents an interested party in this, and asked for this discussion be tabled until she could meet with Mr. Granger. Discussion tabled.

New Business:

Approve Resolution No. 14-2021, Dietrich Foundation Property TDR Agreement - MOTION by Ms. Shick to approve Resolution No. 14-2021, Dietrich Foundation Property TDR Agreement; second by Mr. Couris.

Mr. Curry, 512 Blackhorse Road asked for Resolution No. 14-2021 to be read. Ms. Shick read Resolution.

There being no further comments or questions, *Motion carries unanimously.*

Approve Resolution No. 15-2021, Authorizing Township Participation in the Delaware Valley Trust for Property and Liability Coverage – MOTION by Ms. Shick to approve Resolution No. 15-2021 to Authorize Township Participation in the Delaware Valley Trust for Workman’s Comp Coverage; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Approve Resolution No. 16-2021, Authorizing Township Participation in the Delaware Valley Trust for Workman’s Comp Coverage – MOTION by Ms. Shick to approve Resolution No. 15-2021 Authorizing Township Participation in the Delaware Valley Trust for Property and Liability Coverage; second by Mr. Couris.

Brian Curry, 512 Blackhorse Road commented that the Delaware Valley Trust has been referred to as DVIT in the past; they offer many services to the township.

There being no further comments or questions, *Motion carries unanimously.*

Approve Resolution No. 17-2021, DEP Approval of Sewage Facilities Planning Module for 1830 St. Matthews Road – MOTION by Ms. Shick to approve the DEP Sewage Facilities Planning Module for 1830 St. Matthews Road; second by Mr. Couris.

There being no further comments or questions, *Motion carries unanimously.*

Accept Proposal from Township Engineer to Design the Fellowship Trail at a Cost not to Exceed \$55,000 – MOTION by Ms. Shick to accept the proposal from township Engineer to Design the Fellowship Trail at a cost not to exceed \$55,000; second by Mr. Couris.

Mr. Granger discussed this; the previous engineer drew up a conceptual plan and this was used this for the basis of the grant application. The proposal is for the actual design for the construction documents to go out to bid. The trail will be in the PennDOT right-of-way.

John Eldridge, 1634 Hilltop Road asked if this went out to bid. Mr. Eldridge also asked what the length of the trail as the cost seemed quite pricey.

There being no further comments or questions, *Motion carries unanimously.*

Acknowledge Receipt – Subdivision/Land Development Application for 613 St. Matthews Road – Receipt Acknowledged.

Set Date for Conditional Use Hearing – 1601 Pughtown Road, Camphill Village Kimberton Hills – MOTION by Ms. Shick to set the date for the Conditional Use Hearing for 1601 Pughtown Road, Camphill Kimberton Hills for the October 18, 2021 Board of Supervisors meeting; second by Mr. Couris.

Mr. Granger gave a synopsis of the conditional use application; the applicant desires to set aside 20 acres for use as a cemetery.

There being no comments or questions, *Motion carries unanimously.*

Authorization to Advertise an Ordinance to Set the speed Limit on Beaver Hill Road to 20 MPH – MOTION by Ms. Shick to authorize advertisement of an Ordinance to set the speed limit on Beaver Hill Road to 20MPH; second by Mr. Couris.

Ted Mollegen, 1201 Davis Lane believes that changing the speed limit will not change the way people drive. Mr. Mollegen wondered if a speed bump would slow traffic down.

Brian Curry, 512 Blackhorse Road commented that even dirt roads don't do it. The township improved his dirt road and it increased the speed. Mr. Curry also asked if a speed study done and he also asked what the 85th percentile was.

Ms. Shick commented that the board always authorized speed studies and there were two studies done. Ms. Shick believes the board authorized the one that the chief did. Now the board is talking about the one done by the engineer. In the future, Ms. Shick would like to follow the process to have the board vote to conduct the speed study before it gets done.

Ken Alan, 21 Ivy Lane commented that Beaver Hill Road is a gravel road and the higher the speed, the more dust is projects.

Brian Curry, 512 Blackhorse Road commented that the matter of dust that has come up on Blackhorse Road. There are neighbors who are asthmatic and they commented that in the past the township has put oil on the roads. Mr. Curry suggested that the road crew look at the different compounds that could be used.

There being no further comments or questions, *Motion carries unanimously.*

Request for Fire Police for Traffic Control during Ridge Fire Company Community Day - MOTION by Ms. Shick to approve the request for fire police for traffic control during the Ridge Fire Company Community Day; second by Mr. Couris.

There being no further comments or questions, *Motion carries unanimously.*

Accept the Resignation of Shaun Murphy from the Sustainability Committee - MOTION by Mr. Shick to accept the resignation of Shaun Murphy from the Sustainability Committee; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Appointment to Sustainability Committee - MOTION by Ms. Shick to appoint Ashley Misceovich to the Sustainability Committee for Shaun Murphy's unexpired term; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Public Comment on Non-Agenda Items

John Eldridge, 1634 Hilltop Road commented that some roads need to be mowed on the sides.

Brian Curry, 512 Blackhorse Road commented that last year Blackhorse Road and Route 100 had complaints about the vegetation; this year it's being well kept down. Mr. Curry also commented that a very nice job was done with the Tar and Chip. Mr. Curry would like to know what the password is for the meeting room.

Steve Austin, 151 Ford Road commented he is also interested in the Ford Road problem. Mr. Austin would like to know what options will be considered.

There being no further discussion, the MOTION to adjourn was brought forward by Ms. Shick; second by Mr. Couris. *Motion carries unanimously.*

Meeting adjourned at 8:05PM

Respectfully Submitted,
Kathy Shillenn
Township Secretary

**West Vincent Township
Board of Supervisors**

September 20, 2021 7:00 PM

Attendance: Mike Schneider, Chair, Bernie Couris, Vice Chairman, Sara Shick, Member, John Granger, Township Manager, Mark Thompson, Township Solicitor, Kathy Shillenn, Township Secretary, Michele Hogrelius, Township Treasurer, Ed Latshaw, Township Engineer

Chairman Schneider called the Meeting to order at 7:00 p.m.

MOTION by Mr. Couris to approve the minutes of the August 16, 2021 meeting; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Reports:

Police Report – Sgt. Russell read the report. Report acknowledged as received. Report on file.

Bills List - **MOTION** by Ms. Shick to approve the Bills List in the amount of \$448,282.48; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Treasurer's Report – Ms. Hogrelius gave the report. Report acknowledged as received. Report on file.

PUBLIC HEARING – Adoption of the Phoenixville Regional Comprehensive Plan
Court Reporter Nancy Sciarretta was present. Mr. Thompson opened the public hearing at 7:05PM. Mr. Thompson explained what will be discussed during the public hearing and marked exhibits. Mr. Thompson asked for public comment. After the hearing, Mr. Thompson closed the hearing at 7:10PM.

Approve Resolution No. 18-2021, Adoption of the Phoenixville Regional Comprehensive Plan
– **MOTION** by Ms. Shick to approve Resolution No. 18-2021, Adoption of the Phoenixville Regional Comprehensive Plan; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

PUBLIC HEARING – Adoption of the Codification of Township Ordinances
Court Reporter Nancy Sciarretta was present. Solicitor Thompson opened the public hearing at 7:12PM and explained the codification of ordinances and marked exhibits. Solicitor Thompson closed the hearing at 7:14PM.

Approve Ordinance No. 194 - Adopt and Enact West Vincent Township Codification of Ordinances - MOTION by Ms. Shick to adopt and enact the West Vincent Township Codification of Ordinances; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Manager's Report - Mr. Granger read his report. Report acknowledged as received. Report on file.

Brian Curry, 512 Blackhorse Road asked if this meant that the mower that had the damaged engine was repaired.

Announcements: None

Presentation: None

Old Business:

Conditional Use Hearing - 1871 Kimberton Road - Proposed New Dwelling - Township Solicitor Mark Thompson had a conflict; Anthony Verwey, Conflict Solicitor conducted the hearing. Hearing opened at 7:20PM. Court Reporter Nancy Sciaretta was present. Mr. Verwey closed the Conditional Use Hearing at 8:10PM. The Board of Supervisors will issue their decision at the October 18, 2021 Board of Supervisors meeting.

Conditional Use Hearing - TC Energy Corp., Eagle Compressor Station Land Development - Solicitor Mark Thompson conducted the hearing. Hearing opened at 8:15PM. Court Reporter Nancy Sciaretta was present. Solicitor Thompson closed the Conditional Use Hearing at 8:45PM. The Board of Supervisors will issue their decision at the October 18, 2021 Board of Supervisors meeting.

New Business:

Approve Resolution No. 19-2021, Preliminary/Final Minor Subdivision Plan Approval for 1830 St. Matthews Road - MOTION by Ms. Shick to approve Resolution No. 19-2021, Preliminary/Final Minor Subdivision Plan Approval for 1830 St. Matthews Road for a two-lot subdivision; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Set Date for Conditional use Hearing - Camphill Kimberton Hills - Proposed Cemetery Use - MOTION by Ms. Shick to set the Conditional Use Hearing date for Camphill Kimberton Hill proposed cemetery use for October 18, 2021; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Set Date for Conditional Use Hearing – 2286 Beaver Hill Road Stormwater Facilities in Steep Slopes – MOTION by Ms. Shick to set the Conditional Use Hearing date for 2286 Beaver Hill Road Stormwater Facilities in Steep Slopes for October 18, 2021; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Approval of 2022 Uniformed and Non-Uniformed MMO's – MOTION by Ms. Shick to approve the 2022 Minimum Municipal Obligation for Uniformed Employees in the amount of \$68,279 and to approve the 2022 Minimum Municipal Obligation for Non-Uniformed Employees in the amount of \$41,500; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Approval of Contract with Practical Energy Solutions – Preparation of a Multi-Municipal Energy Transition Plan at a Cost of \$4,821 – MOTION by Ms. Shick to approve the selection of Practical Energy Solutions, Inc. as the consultant for our Clean Energy Transition Plan and we recommend our approval to the County Commissioners and request theirs for a total cost of \$69,000 of which the township's contribution is \$4,821; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Authorization to Submit Application to Chester County for the VPP Grant in the amount of \$10,535 to Develop Regulations on Forestry Management – MOTION by Ms. Shick to authorize the submission of an application to Chester County for the VPP Grant in the amount of \$10,535 to develop regulations on Forestry Management; second by Mr. Couris.

There being no comments or questions, *Motion carries 2-1 with Mr. Schneider voting no.*

Resolution No. 20-2021, Authorize Application to the Natural Lands Green Region Program in the Amount of \$10,000 – Acquire Picnic Tables, Benches and Kiosks for Opalanie Park – MOTION by Ms. Shick to approve Resolution No. 20-2021 to authorize application to the Natural Lands Green Region Program in the amount of \$10,000 to acquire picnic tables, benches, and kiosks for Opalanie Park; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Accept Proposal by Five Star Interactive in the amount of \$69,966 to Provide Cab and Chassis for a 2022 Dump Truck – MOTION by Ms. Shick to accept the proposal of Five Star Interactive in the amount of \$69,966 to provide cab and chassis for a 2022 dump truck which is a budgeted item; second by Mr. Couris.

Brian Curry, 512 Blackhorse Road asked if this is a delay due to chip shortage. He also asked if the dump body is done in stainless steel.

There being no further comments or questions, *Motion carries unanimously.*

Accept the Proposal from E.M. Kutz, Inc. in the amount of \$59,611 for the Body, Plow and Spreader for the Dump Truck – MOTION by Ms. Shick to accept the proposal from E.M. Kutz in the amount of \$59, 611 for the stainless steel Body, Plow and Spreader for the dump truck which is a budgeted item; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Approval of Farm Leases – MOTION by Ms. Shick to approve the farm leases; second by Mr. Couris. Mr. Granger discussed the leases.

Brian Curry, 512 Blackhorse Road asked if the township was renewing all four leases or just one.

There being no further comments or questions, *Motion carries unanimously.*

Approval of Supplemental Appropriations to Local Fire Companies – MOTION by Ms. Shick to approve the supplemental appropriations to Ludwig’s Corner Fire Company in the amount of \$15,000, to Kimberton Fire Company in the amount of \$25,000 and to the Ridge Fire Company in the amount of \$5,000; second by Mr. Couris.

Brian Curry, 512 Blackhorse Road asked if the pricing was split based on the areas.

There being no further comments or questions, *Motion carries unanimously.*

Authorization to Advertise for Snow Removal Services Bid – MOTION by Ms. Shick to authorize the advertisement for Snow Removal Services; second by Mr. Couris.

Brian Curry, 512 Blackhorse Road asked if there is anyone else in a similar situation with plowing issues.

Dana Alan, 21 Ivy Lane wanted to clarify that we are trying to get additional resources for what is being dedicated right now and that we might get a little better service.

Public Comment on Non-Agenda Items

Mr. Couris gave a shout out of kudos to the Public Works Department, the Police Department, and the staff for doing an excellent job during the recent storm.

Brian Curry, 512 Blackhorse Road commented that he was the one who asked about the IT cyber security; he appreciated Mr. Granger giving him the name of the company.

Barry DiLibero, 1012 Pottstown Pike commented that he was at the horse show over Labor Day and the township had a booth; he wanted to know what committee ran that.

There being no further discussion, the **MOTION** to adjourn was brought forward by Ms. Shick; second by Mr. Couris. *Motion carries unanimously.*

Meeting adjourned at 9:45PM

Respectfully Submitted,
Kathy Shillenn
Township Secretary

**West Vincent Township
Board of Supervisors**

October 18, 2021 7:00 PM

Attendance: Mike Schneider, Chair, Bernie Couris, Vice Chairman, Sara Shick, Member, John Granger, Township Manager, Mark Thompson, Township Solicitor, Kathy Shillenn, Township Secretary, Michele Hogrelius, Township Treasurer, Ed Latshaw, Township Engineer

Chairman Schneider called the Meeting to order at 7:00 p.m.

MOTION by Ms. Shick to approve the minutes of the September 20, 2021 meeting; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Conditional Use Hearing – Camp Hill Kimberton Hills, 1601 Pughtown Road – Cemetery Use on Property – Mark Thompson, Township Solicitor, opened the hearing at 7:03PM. Court Reporter Nancy Sciaretta was also present. Ms. Felicity Jeans, Director of Camp Hill Kimberton Hills was present to discuss the conditional use application. Mr. Wheeler Aman, 1453 Pughtown Road, requested party status. Mr. Thompson closed the hearing at 7:16PM.

MOTION by Ms. Shick to approve the Conditional Use application; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Conditional Use Hearing – 2286 Beaver Hill Road – Installation of stormwater management facilities or storm sewer in areas of steep slopes 15-25% - Mr. Thompson, Township Solicitor, opened the hearing at 7:19PM. Court Reporter Nancy Sciaretta was also present. Hy Mayerson, 1585 Hollow Road, requested party status. Ryan Jennings, solicitor for the applicant, was present along with Mr. Norris, applicant, and Mr. McKenna. Mr. Jennings asked the Board of Supervisors for a verbal decision at this meeting. Mr. Thompson closed the hearing at 8:54PM.

MOTION by Mr. Couris to approve the Conditional Use application for 2286 Beaver Hill Road; second by Ms. Shick.

There being no comments or questions, *Motion carries unanimously.*

Reports:

Police Report – Sgt. Russell read the report. Report acknowledged as received. Report on file.

Bills List - **MOTION** by Ms. Shick to approve the Bills List in the amount of \$735,863.95; second by Mr. Couris.

Brian Curry, 512 Blackhorse Road asked if this bills list includes payments for the repair of the mower. Mr. Curry also asked if the bill for equipping the new police vehicle uses the old equipment.

There being no comments or questions, *Motion carries unanimously.*

Treasurer's Report – Ms. Hogrelius gave the report. Report acknowledged as received. Report on file.

Manager's Report – Mr. Granger read his report. Report acknowledged as received. Report on file. Mr. Granger asked the Board of Supervisors to hold the November 1, 2021 Board meeting so that he may present the 2022 budget.

John Eldridge, 1634 Hilltop Road commented on several items in the Treasurer's Report.

Announcements: None

Presentation: Mr. Schneider announced that the Audit Presentation scheduled for this evening will be rescheduled to the next Board of Supervisors meeting.

Brian Curry, 512 Blackhorse Road asked what the audit presentation will be on.

Old Business:

Conditional Use Application Decision - 1871 Kimberton Road - Proposed New Dwelling – MOTION by Ms. Shick to approve the Conditional Use Decision for 1871 Kimberton Road; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Conditional Use Hearing - TC Energy Corp., Eagle Compressor Station Land Development – MOTION by Ms. Shick to approve the Conditional Use decision for TC Energy; second by Mr. Couris.

Brian Curry, 512 Blackhorse Road asked what the decisions are for the conditional uses. Mr. Curry is confused because the conditional use decisions were made this evening, but the other conditional uses took a month for the decisions.

There being no comments or questions, *Motion carries unanimously.*

New Business:

Resolution No. 21-2021 - Accept Deeds of Dedication - 352 Blackhorse Road – MOTION by Ms. Shick to accept the Deeds of Dedication for 352 Blackhorse Road; second by Mr. Couris.

Brian Curry, 512 Blackhorse Road asked what the deeds say. Mr. Curry also commented that more information needs to be added to the meeting agendas.

There being no comments or questions, *Motion carries unanimously.*

Approve Houndstooth Lane Final Payment in the Amount of \$311,432.98 – MOTION by Ms. Shick to approve the Houndstooth Lane final payment to Abel Recon, LLC in the amount of \$311,432.98; second by Mr. Couris.

Mr. Granger stated that this payment amount is \$15,189 less than the contracted price.

There being no comments or questions, *Motion carries unanimously.*

Accept Snow Removal Services Bid – MOTION by Ms. Shick to Accept the Snow Removal Bid of Oz Properties in the amount of \$93,625.00; second by Mr. Couris.

Brian Curry, 512 Blackhorse Road questioned some of the items in the bid.

There being no comments or questions, *Motion carries unanimously.*

Approve Chester County Planning Commission (CCPC) Agreement for Professional Planning Services to Update WVT's Natural Resource Protection Standards in the Zoning & Subdivision and Land Development Ordinances – MOTION by Ms. Shick to approve the Chester County Planning Commission Agreement for Professional Planning Services to Update WVT's Natural Resource Protection Standards in the Zoning & Subdivision and Land Development Ordinances; second by Mr. Couris.

Brian Curry, 512 Blackhorse Road asked if other townships are doing the same thing.

Tom Hellwig, asked if there are any strings to the agreement at all.

There being no comments or questions, *Motion carries unanimously*

Public Comment on Non-Agenda Items – None.

There being no further discussion, the MOTION to adjourn was brought forward by Mr. Couris; second by Ms. Shick. *Motion carries unanimously.*

Meeting adjourned at 9:45PM

Respectfully Submitted,
Kathy Shillenn
Township Secretary

BOS Workshop
Approved
November 1, 2021

**West Vincent Township
Board of Supervisors
Workshop**

November 1, 2021 7:00 PM

Attendance: Mike Schneider, Chairman, Bernie Couris, Vice Chair, Sara Shick, Member, John Granger, Township Manager, Kathy Shillenn, Township Secretary

Chairman Schneider called the Meeting to order at 7:05 p.m.

Presentation:

2022 Budget Presentation – Mr. Granger presented and discussed the upcoming 2022 Budget. The budget document, along with the presentation documents will be posted on the township website tomorrow, November 2, 2021. The presentation will illustrate that the township is in excellent financial condition. Mr. Granger reviewed the goals for this decade are roads, infrastructure, stormwater, equipment, parks, and trails and transitioning to renewable energy sources for township operations which is something that should occur within the next three to five years. For the following decade, the goal is to strengthen the engagement of the community and increase the understanding of the preservation of the environment and the natural resources. More discussion followed on items the Board of Supervisors have discussed the past few years and will be completed in the upcoming year.

Mr. Granger also reviewed the proposal for the new Public Safety Building.

After the presentation there was a question-and-answer session.

There being no further discussion, the MOTION to adjourn was brought forward by Mr. Schneider; second by Ms. Shick. *Motion carries unanimously.*

Workshop Closed at 8:03 PM

Respectfully Submitted,

Kathy Shillenn
Township Secretary

**West Vincent Township
Board of Supervisors**

November 15, 2021 7:00 PM

Attendance: Mike Schneider, Chair, Bernie Couris, Vice Chairman, Sara Shick, Member, John Granger, Township Manager, Mark Thompson, Township Solicitor, Kathy Shillenn, Township Secretary, Michele Hogrelius, Township Treasurer, Ed Latshaw, Township Engineer

Chairman Schneider called the Meeting to order at 7:00 p.m.

MOTION by Ms. Shick to approve the minutes of the October 18, 2021 and the minutes of the November 1, 2021 Workshop meeting; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Presentation: Audit Presentation by Steve Kutsuflakis, CPA – Barbacane, Thornton & Company – Mr. Kutsuflakis, CPA oversaw the township audit. Mr. Kutsuflakis then discussed the findings of the audit and opinion.

John Eldridge, 1634 Hilltop Road asked what the delay was with the audit being six months late this year. Mr. Eldridge and Mr. Kutsuflakis discussed several other items that Mr. Eldridge questioned.

Brian Curry, 512 Blackhorse Road commented about the delay due to changing to modified accrual and asked if there will be a delay every year or just this year?

Megan Emery, 1506 Sheeder Mill Road asked what the reason was for switching from a cash basis to a modified accrual.

John Eldridge asked if decisions are made on an accrual basis or cash basis.

MOTION by Ms. Shick to amend the agenda to add the Public Hearing for the adoption of the Ordinance Establishing speed Limit of 20MPH on Beaver Hill Road and consideration of the ordinance; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Public Hearing – Proposed Ordinance Establishing Speed Limit of 20MPH on Beaver Hill Road – Mr. Thompson, Township Solicitor opened the public hearing.

Brian Curry asked about the topic of the ordinance not being on the agenda and commented that residents would not know that this would be a public hearing this evening.

Mr. Thompson discussed the ordinance and asked for any public comment.

MOTION by Ms. Shick to approve Ordinance No. 195, Establish Speed Limit of 20MPH on Beaver Hill Road; second by Mr. Couris.

There being no further comments or questions, *Motion carries unanimously.*

Reports:

Police Report – Sgt. Russell read the report. Report acknowledged as received. Report on file.

Brian Curry asked about the highest blood alcohol content mentioned in the report.

Bills List - **MOTION** by Ms. Shick to approve the Bills List in the amount of \$791,849.86; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Treasurer's Report – Ms. Hogrelius gave the report. Report acknowledged as received. Report on file.

John Eldridge commented on several items in the treasurer's report.

Manager's Report – Mr. Granger read his report. Report acknowledged as received. Report on file. In addition to the report, Mr. Granger stated that Sunderland Avenue Bridge was partially damaged during Hurricane Ida. Sunderland Avenue Bridge will be closed for about two weeks for repairs. The township received a Vision Partnership Grant to further modify the township's forest protection ordinance and Hankin Group notified the township that all undeveloped and unbuilt property under Hankin's auspices if listed for sale.

Brian Curry asked if Hankin owns any undeveloped property.

Old Business:

Discuss and Adopt the 2022 Preliminary Budget – Mr. Schneider asked about the line item for \$7 million. Is that going to be advertised as something in the budget? Mr. Granger stated that this is a place holder if the Board of Supervisors would like to build the new public safety building. Further discussion on this line item followed.

Mr. Granger reported on a request from Uwchlan Ambulance for funding of \$5,000 and from Ludwig's Corner Fire Company for partial payment for a pumper truck. These two items are not in the preliminary budget; if the Board is interested in adding these to the budget now is the time to add them. If the Board is interested, Mr. Granger will need direction to modify the budget.

MOTION by Ms. Shick to add \$5,000 for Uwchlan Ambulance and \$200,000 for Ludwig's Corner Fire Company to the 2022 Budget; second by Mr. Couris.

Brian Curry asked how many calls Uwchlan Ambulance makes to West Vincent Township.

John Eldridge commented that as part of due diligence the township should request the annual balance sheets and quarterly financial statements.

There being no further comments or questions, *Motion carries unanimously.*

MOTION by Ms. Shick to adopt the 2022 Preliminary Budget as modified; second by Mr. Couris.

There being no further comments or questions, *Motion carries unanimously.*

Mr. Eldridge also brought up some additional comments regarding the budget.

Conditional Use Application Decision Approval - 2286 Beaver Hill Road - Norris - MOTION by Ms. Shick to confirm decision and sign the order for the Conditional Use Hearing for 2286 Beaver Hill Road; second by Mr. Couris.

Brian Curry asked what does the conditional use approve? Is this decision visible to the public? Mr. Curry also asked if someone has a problem with the decision, can the decision be challenged.

There being no further comments or questions, *Motion carries unanimously.*

Conditional Use Application Decision Approval - 1601 Pughtown Road - Camphill Kimberton Hills Cemetery - MOTION BY Ms. Shick to confirm decision and sign the order for the Conditional Use Hearing for 1601 Pughtown Road, Camphill Kimberton Hills Cemetery; second by Mr. Couris.

There being no comments of questions, *Motion carries unanimously.*

New Business:

Acknowledge Receipt of Minor Subdivision Application for Lot Line Change between 1972 and 1830 St. Matthews Road - Board of Supervisors acknowledged receipt.

Adopt Resolution No. 22-2020 - Chester County Updated Hazard Mitigation Plan - MOTION by Ms. Shick to adopt Resolution No. 22-2021, Chester County Updated Hazard Mitigation Plan; second by Mr. Couris.

Mr. Granger explained that this plan is prepared by the County and identifies any hazards; two potential hazards in West Vincent Township are Buttonwood Lane Bridge and Bertolet Road Bridge.

There being no comments of questions, *Motion carries unanimously.*

Adopt Resolution No. 23-2021 - Designating Bernie Couris as the Township Representative to Execute PEMA Reimbursement Funding Documents for Hurricane Ida Emergency Expenses - MOTION by Ms. Shick to adopt Resolution No. 23-2021, Designating Bernie Couris as the

township representative to Execute PEMA Reimbursement Funding Documents for Hurricane Ida Emergency Expenses; second by Mr. Schneider.

Brian Curry commented that he does not remember anything like this happening in the past.

There being no further comments or questions, *Motion carries unanimously.*

Adopt Resolution No. 24-2021 – Approval of Preliminary/Final Minor Subdivisions for 2330 Horseshoe Trail – Twaddell – MOTION by Ms. Shick to adopt Resolution No. 24-2021, Approval of Preliminary/Final Minor Subdivision for 2330 Horseshoe Trail subject to the conditions noted in the township engineer’s July 9, 2021 review letter; second by Mr. Couris.

Brian Curry asked what the conditions are.

There being no further comments or questions, *Motion carries unanimously.*

Discussion of Proposed Amendments to the Building Code to further define when permits are required – Mr. Granger discussed this.

MOTION by Ms. Shick to authorize advertisement the Ordinance to make changes for adoption; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Accept Engagement Letter from Barz, Gowie, Amon & Fulz for Accounting Support – MOTION by Ms. Shick to accept the engagement letter from Barz, Gowie, Amon & Fulz for accounting support; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Public Comment on Non-Agenda Items – Ms. Shick commented that you can sign up on the township website to read the township newsletter electronically. Also, tomorrow night the Historic Resources Committee will have a presentation about Frederick Sheeder.

Ted Mollegen, 1201 Davis Lane commented about an article regarding another township switching from internal combustion engine vehicles to Tesla vehicles. The township should take a look at this.

John Eldridge commented about solar panels and battery backup. By storing your own electricity and using it you can save five cents kW transmission charge. People now sell electricity to PECO for two cents and buy it back for seven cents. It would be good to have a battery backup by the charger and you would not use PECO electricity.

Brian Curry stated that batteries also have maintenance; batteries are not cheap and there is a lot of labor moving them in and out plus the maintenance.

There being no further discussion, the **MOTION** to adjourn was brought forward by Mr. Couris; second by Ms. Shick. *Motion carries unanimously.*

Meeting adjourned at 8:25PM.

Respectfully Submitted,
Kathy Shillenn
Township Secretary

**West Vincent Township
Board of Supervisors**

December 20, 2021 7:00 PM

Attendance: Mike Schneider, Chair, Bernie Couris, Vice Chairman, Sara Shick, Member, John Granger, Township Manager, Mark Thompson, Township Solicitor, Kathy Shillenn, Township Secretary, Michele Hogrelius, Township Treasurer, Ed Latshaw, Township Engineer

Chairman Schneider called the Meeting to order at 7:05 PM

MOTION by Ms. Shick to approve the amended agenda to include the 2022 Auditors Meeting Date and the 2022 Board of Supervisors Meeting Dates and Committee Meeting Dates; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

MOTION by Ms. Shick to approve the minutes of the November 15, 2021; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Police Report: Chief Swinger gave the report. Report acknowledged as received.

Bills List: **MOTION** by Ms. Shick to approve the Bills List in the amount of \$215,405.27; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Treasurer's Report: Ms. Hogrelius gave the report. Report acknowledged as received.

John Eldridge, 1634 Hilltop Road asked where all the interest went.

Manager's Report – Mr. Granger gave the report. Report acknowledged as received. In addition, Mr. Granger added that the Public Works Department completed paving on Art School Road and the Buttonwood Lane Bridge.

Adopt Resolution No. 25-2021 – Accept Dedication of Sunderland Avenue – **MOTION** by Ms. Shick to approve Resolution No. 25-2021 to accept Dedication of Sunderland Avenue; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Weatherstone Commercial Phase II – Escrow Release No. 2 by Hankin Group in the amount of \$117,258.63 – **MOTION** by Ms. Shick to approve the request by the Hankin Group for Escrow Release No. 2 for Weatherstone Commercial Phase II in the amount of \$117,258.63; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Adopt the 2022 Budget – MOTION by Ms. Shick to adopt the 2022 Budget; second by Mr. Couris. There being no comments or questions, *Motion carries unanimously.*

Adopt Resolution No. 26-2021 – Authorizing Transfer of Funds from the General Fund to Road Capital Fund and Capital Fund Project – MOTION by Ms. Shick to approve Resolution No. 26-2021 to authorize the transfer of funds from the General Fund to the Road Capital Fund and Capital Fund Project; second by Mr. Couris.

John Eldridge had comments and questions on the budget item from above. A discussion followed.

There being no further comments or questions, *Motion carries 2-1 with Mr. Schneider voting no.*

Adopt Resolution No. 27-2021 – Amending and Restating the West Vincent Township 457 Plan – MOTION by Ms. Shick to adopt Resolution No. 27-2021 Amending and Restating the West Vincent Township 457 Plan; second by Mr. Couris.

Mr. Couris asked what was being amended. Mr. Granger explained.

There being no further comments or questions, *Motion carries unanimously.*

Adopt Resolution No. 28-2021 Establishing the Tax Rate for 2022 – MOTION by Ms. Shick to adopt Resolution No. 28-2021, Establishing the Tax Rate for 2022; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Set Date of the Reorganization Meeting for January 3, 2022 at 7:00PM – MOTION by Ms. Shick to set the date of the Reorganization Meeting for January 3, 2022 at 7:00PM; second by Mr. Couris. There being no comments or questions, *Motion carries unanimously.*

Set the Date of the Auditors Reorganization Meeting for January 4, 2022 at 7:00PM – MOTION by Ms. Shick to set the Auditor's Reorganization Meeting date for January 4, 2022 at 7:00PM; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Authorize Advertisement of an Ordinance amending the Zoning Ordinance and Subdivision/Land Development Ordinance to further refine the Open Space Requirement – MOTION by Ms. Shick to authorize advertisement of an Ordinance amending the Zoning and Subdivision Ordinance to further refine the Open space Requirement; second by Mr. Couris.

Mr. Granger discussed this Ordinance.

There being no comments or questions, *Motion carries 2-1 with Mr. Schneider voting no.*

Authorize Advertisement of the 2022 Board of Supervisors and Committee Meeting Dates – MOTION by Ms. Shick to authorize advertisement of the 2022 Board of Supervisors and Committee Meeting dates; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Authorize Purchase of End Walls and Head Wall from Continental Concrete Products in the amount of \$5,338 for Shady Lane, Hilltop Road and Sheeder Mill Road – MOTION BY Ms. Shick to authorize the purchase of end wall and head walls from Continental Concrete Products in the amount of \$5,338 for Shady Lane, Hilltop Road and Sheeder Mill Road; second by Mr. Couris.

There being no comments or questions, *Motion carries unanimously.*

Public Comment on Non-Agenda Items

On behalf of the township staff and supervisors, Mr. Couris thanked Mr. Schneider for his six years of service to the township.

Barry DiLiberio, Pottstown Pike followed up on Mr. Couris' comment and thanked Mr. Schneider for his service to the township.

Deanne Bailey, 1785 Sawmill Road commented that several years ago there were updates to the stormwater system on her land. Ms. Bailey discussed this along with Howdy Walleigh. Mr. Granger stated that Mike Hogga and he will go out after the first of the year to look at this issue.

There being no further discussion, the MOTION to adjourn was brought forward by Ms. Shick; second by Mr. Couris. *Motion carries unanimously.*

Meeting adjourned at 7:45PM.

Respectfully Submitted,
Kathy Shillenn
Township Secretary

Meeting adjourned at 8:25PM.

Respectfully Submitted,
Kathy Shillenn
Township Secretary