

**West Vincent Township
Meeting Minutes
Board of Supervisors
August 19, 2024 7:00 PM**

Attendance: Dana Alan, Chair; Sara Shick, Vice Chair; Bernie Couris, Member; Dave Onorato, Township Solicitor; Jim Wendelgass, Interim Manager, Kathryn Shillenn, Township Secretary

Mrs. Alan called the meeting to order at 7:00 pm.

Mrs. Alan noted that there was an Executive Session on August 19, 2024 before the Board of Supervisors meeting to discuss real estate.

Minutes:

MOTION by Mr. Couris to approve the Minutes of July 15, 2024, with one addition, and the Workshop Minutes of August 5, 2024; second by Ms. Shick.

There being no comments or questions, Motion carries unanimously.

Presentation: None

Announcements: None

Police Report:

Sgt. Russell read the report. Report on file and will be posted on the Police website.

Treasurer's Report: Mr. Wendelgass read the Treasurers Report. Report on file.

Expenditures/Bills List: **MOTION** by Mr. Couris to approve the Expenditure/Bills List in the amount of \$294,827.10; second by Ms. Shick.

There being no further comments or questions, Motion carries unanimously.

Manager's Report: Mr. Wendelgass read manager report which included:

- The Planning Commission meeting was cancelled due to lack of business.
- There will be an EMS Meeting at the Chester County Public Safety Meeting Training Campus regarding EMS in Crisis on 8/20/24 at 2:00 and 6:00.

OLD BUSINESS: None

NEW BUSINESS:

Approve Resolution No. 12-2024 - Pothouse/Kimberton LLC Lot Line Change - **MOTION** by Mr. Couris to approve Resolution No. 12-2024 - Pothouse/Kimberton LLC Lot Line Change; second by Ms. Shick.

Mr. Onorato noted the concern of the Board as to why the area is needed from Sweetwater to Pothouse/Kimberton.

Jim Haigney, Commonwealth Engineers represents Pothouse/Kimberton LLC. There are three unusually shaped parcels on the east side of Pottstown Pike. The area in question which was requested from Sweetwater LLC is a sliver of tract which is from parcel 25-6-69; there is a tiny bit of the sliver of ground outside the PennDOT Right of Way. To provide the future Right of Way that Pottstown/Kimberton LLC will be offering to West Vincent Township, they need to have that piece of ground to make that happen. Mr. Onorato asked if they could make the connection to Route 100, further north so that you would not need to acquire this small section of land. Mr. Haigney stated that they would still need this small piece even if they moved it farther north. In dealing with PennDOT, Pottstown/Kimberton does not know what PennDOT will do.

Ms. Shick asked if Pothouse/Kimberton had previous arrangements regarding this parcel with PennDOT. Mr. Haigney said no. Pothouse/Kimberton does already have a land swap agreement in place. Ms. Shick asked why Pothouse/Kimberton was combining parcels with Sweetwater. Mr. Haigney stated they are not combining parcels; they are exchanging parcels with Sweetwater.

Mr. DiLibero asked who would be responsible for building Lexington Blvd., to which Mr. Onorato replied either the township or state depending on who proposes it.
Discussion continued.

There being no further comments or questions, Motion carries 2-1 with Ms. Shick voting no.

Approval of Two Stormwater Waivers – Honeybrook Properties, 670 Birchrun Road – Section 302-A(1)(a) – Relief to allow Township Engineer to Review the Erosion Control for the site due to the extremely limited nature of Earth Disturbance and Section 302-18.1 – Relief to Utilize Permeability based on the USDA Soils Report – MOTION by Mr. Couris to approve the two Requested Stormwater Waivers for Honeybrook Properties, 670 Birchrun Road; second by Ms. Shick.

Mr. Risbon stated that they are two waivers that were previously approved but due to resubmission he had to re-apply for the waivers. Mr. Ulrich, township engineer does not have any problem with the waiver requests. Ms. Shick asked what triggered the resubmission. Mr. Risbon stated that the driveway was not done with permeable pavers. When LTL inspected, they asked for a rain garden to be installed.

There being no further comments or questions, Motion carries unanimously.

Approval of Bowman Proposal to Prepare for DVRPC Grant for the Buttonwood Bridge for an Estimated Cost of \$7,700 – MOTION by Mr. Couris to approve the Bowman Proposal to Prepare for DVRPC Grant for the Buttonwood Bridge for an Estimated Cost of \$7,700; second by Ms. Shick.

Mr. Wendelgass explained that Bowman had previously made a proposal. In the past, the township could not submit for grants due to the requirement of the span be a minimum of twenty-one feet. Recently the state changed the span to under ten feet. The township can now apply for a grant which would cover 80% of the cost of the bridge. The proposal is to do the additional work to be able to submit for the grant which is due September 9th. Mr. Ulrich stated that LTL has an alternative design.

Jim Scaperotto asked what the alternative design is. Mr. Ulrich explained that it was very preliminary.

Approval of Proposal for the Township Manager- MOTION by Mr. Couris to approve the proposal of Nicole Beckett of the Meynar Center; second by Ms. Shick.

Mr. Onorato stated that there were two proposals; Keystone Municipal Solutions and Micole Beckett who works with the Meynar Center out of Lafayette College. Ms. Beckett's proposal was hourly with a maximum of \$8,500 and Keystone Municipal had a flat fee of \$12,500. Ms. Beckett was extremely interested but due to being busy would have to put it off for a month or so.

There being no comments or questions, Motion carries unanimously.

Approval to Advertise the Equipment Bid and Snowplow Bid – MOTION by Ms. Shick to approve the advertisement of the Equipment and the Snowplow Bid; second by Mr. Couris.

There being no comments or questions, Motion carries unanimously.

Public Comment on Agenda and Non-Agenda Items

Denise Hill expressed concern about what is going on down on St. Andrews Road. The road was blocked for equipment and were bulldozing the driveway and through a stream. Mr. Ulrich just found out about it and has a video clip to look at.

Karen Lampy asked what the status of the Event Ordinance was. It is posted and advertised for next month's Board meeting.

Conditional Use Hearing: 1406 Hollow Road, Butterscotch Café, Birchrunville, PA 19421

Mr. Onorato opened the Conditional Use Hearing on a Conditional Use Application for 1406 Hollow Road, Rutharit and Francis Pascal. There is a Court Reporter available tonight. Mr. Onorato asked if anyone wished to be a party to the hearing. Once determined, the hearing proceeded.

The Hearing will be continued on October 7, 2024 at 7:00pm.

The meeting adjourned at 10:05pm.

Respectfully Submitted,

Kathryn Shillenn
Township Secretary