

**West Vincent Township, Chester County**  
**Section C. Contract Specifications – Additional Information**  
**2024-2027**

The following conditions accompany the Snow Removal Bid.

1. The quantities indicated on the *Schedule of Equipment* are, as indicated, estimates.

The Township may, due to budget constraints or weather conditions, not use/accomplish the estimated quantity listed on the Schedule of Equipment. In this case, the Contractor shall not seek additional compensation beyond the actual quantities (hours) used.

2. Contractor must have and maintain cell phone service for each vehicle for the entire duration of the contract. The Township shall be provided with the cell phone numbers for all workers who will be performing work in the Township.
3. All equipment bids must be available for call-out exclusively for West Vincent Township during snow removal operation periods.
4. Contractor shall be required to use the salt/cinder stockpile located at the Township Building.
5. The contractor must respond to the Township's request for snow removal services and be on the site within two (2) hours of the request.
6. The successful bidder may be required to display representative samples of the following accomplishments having occurred within the previous twelve (12) month period.
  - a. Record of completing snow removal activities for a municipality.
  - b. History of payments to subcontractors and suppliers.
  - c. Maintenance of a permanent place of business.
7. The Township reserves the right to inspect equipment and vehicles to be sure it is available, operable, and properly maintained. All equipment and vehicles must be ready for call-out.
8. Any repairs needed for damage done by contracted equipment during a snow event is the responsibility of the contractor.

9. All vehicles/equipment must have current PA State Safety Inspections.
10. All plows must be power angle plows.
11. Bidders may bid on all equipment needed, or individual pieces of equipment needed.
12. In the event the selected contractor fails to satisfy its obligations or requirements of the contract and the Township, in the Township's sole determination, must contract with a third-party to provide the services that the selected contractor failed to render in accordance with the contract, the selected contractor shall reimburse the Township for the difference in the amount charged to the Township by the third-party and the amount that the Township would have paid if the selected contractor had properly satisfied its obligations, within thirty (30) days of receiving an invoice from the Township. In the event the selected contractor fails to reimburse the Township for such occurrence, the Township may withhold such amount from any outstanding or future invoices submitted to the Township by the selected contractor and pursue any and all remedies available to the Township at law or in equity.
13. The selected contractor will be required to maintain insurance coverage in general conformance with the following:
  - a. Workers' Compensation Insurance to protect your employees for the Statutory Requirements of the State involved including coverage under any applicable Federal laws.
  - b. Employer's Liability
 

Bodily Injury each Accident	\$100,000
Bodily Injury by Disease – policy limit	\$500,000
Bodily Injury by Disease – each employee	\$100,000
  - c. Commercial General Liability
 

General Aggregate	\$2,000,000
Products and Completed Operations Aggregate	\$2,000,000
Personal and Advertising Injury	\$1,000,000
Property Damage	\$1,000,000
Each Occurrence	\$1,000,000
Fire Damage (any one fire)	\$50,000
Medical Expenses (any one person)	\$5,000
  - d. Comprehensive Automobile Liability
 

Bodily Injury and Property Damage Combined Single Limit	\$1,000,000 each
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- e. Umbrella Liability  
\$2,000,000 each occurrence, \$2,000,000 aggregate

The contractor will be required to maintain the above coverage throughout the contract and any amendment thereto. The policies should also name West Vincent Township as an additional insured for this service. Certificates of Insurance evidencing the above coverage in insurance companies satisfactory to West Vincent Township must be provided to West Vincent Township prior to the commandment of any work.

- 14. The Township reserves the right to reject any and all bids.
- 15. Bid must be received by 2:00PM on September 12, 2024. Bids will be opened at 2:15PM on Thursday, September 12, 2024, and are scheduled to be awarded at the Board of Supervisors meeting on September 16, 2024, at 7:00PM.

Firm is located at: \_\_\_\_\_

Submitted by: \_\_\_\_\_

Signature: \_\_\_\_\_

Firm: \_\_\_\_\_