

West Vincent Township Parks and Recreation Commission
Meeting Minutes
Wednesday April 3, 2024

In Attendance- William Dietrich, Ken Alan, Jennifer Comunale, Beth Miller, Davey Waters
Also BOS- Bernie Couris, Sara Shick, Dana Alan

Call meeting to order at 7:05 pm

Approval of meeting minutes - February 7, 2024 Ken 1st, Davey second Passed

- Bill Submitted the minutes from our meeting Jan 2024, Dec 2023 and Nov 2023
- Discussion about requirement to have agenda to the township 24 hours before meeting but township staff asks for 48 hours in advance
 - o Propose to have draft agenda attached to meeting minutes from previous meeting to help simplify the agenda posting process

Correspondence:

- Manager's Report – Haven't received on in Marh/April
- EAC lawn to meadow proposal – Barb Mako presented information from EAC regarding the proposal of this project in Evans Park. Map submitted to help identify where this program will happen in Evans park. General discussion including this was approved by BOS and plan to start in 2025, question about method for clearing. Two upcoming programs- Wild Tree Care and Foraging Weed Walk both Opalanie- see website for details
- Opalanie Park Master Plan Review- Dana Alan shared the master plan proposal MAPRe for feedback from Park and Rec. BOS asking for information regarding bike racks, benches. General discussion about items proposed for the park. Park and Rec will provide additional feedback

Old Business:

Events

- Calendar 2024
 - Summer Movie Night - Friday, June 21, 2024 (pre-teen/teen). Price increase for movies- now \$500. We will announce movie at May meeting- NEED TWO VOLUNTEERS to help set up
 - Fall Movie Night - Friday, August 23, 2024 (toddler/pre-teen)
 - All Park and Rec individuals agreed that having a "Rain Location" instead of a rain date is the preferred way to work around Rain issues. General discussion about how to use the meeting room for this event. What is the capacity of the room?
 - Yoga, Dog Walking Bandanas, Ice Skating...
 - Discussion about "Bark Ranger" program including- what would something like this look like? Possible registration fee? Social Media support of members at different parks to improve park presence, literature needed, email address, marketing support.
 - Yoga- discussion about who we could use to run these programs, cost, dates, location
 - MOTION for BOS to recommend Yoga in the Park
 - Funding for programs- general discussion about funds available for community day. General discussion about budget for smaller events
 - MOTION for Park and Rec to be able to reallocate funds (10K) from 2024 Community Day to Community Building activities in 2024 (to include Movie night, Bark program, Yoga, etc)
- Bill First, Ken Second, all in favor

Trails

- Fellowship Trail update- Dana shared that township will need to file an extension because work would need to be completed by June. Still need to send out RFPs. General discussion about timeline for completion
- Trail Implementation Team Report – no update

Park Inventory - Status

- Andrew Evans Park
- Cooks Glen Park
- Wilson's Corner Park- general discussion about Fishing Event
- Schoolhouse Park- general discussion about official property line subdivision
- Opalanie Park- covered above
- Fellowship Garden Park- general discussion about mandatory clean up days, condition of plots, water usage, rocks, gardening tools.

New Business:

- PRC website review and update- Bill recommends that we review the website specifically for Park and Rec and bring suggestions for how to update. Also review storage of meeting history
- Review all information requested from the administration via email on January 14, 2024.
- Ken Alan- Specifically would like to encourage communication between administration and Park and Rec for event planning and scheduling. Park and Rec is here to help. Would like to have opportunities for collaboration
- Bill called for meeting to Adjourn – 9:12pm