

**West Vincent Township
Meeting Minutes
Board of Supervisors
June 17, 2024 7:00 PM**

Attendance: Dana Alan, Chair; Sara Shick, Vice Chair; Bernie Couris, Member; Jacqui Guenther, Township Manager; Tom Dyer, Township Solicitor; Kathryn Shillenn, Township Secretary

Mrs. Alan called the meeting to order at 7:05 pm.

Mrs. Alan noted that there were Executive Session on June 4, 2024 for Personnel, June 9, 2024 for Personnel and June 10, 2024 for Personnel and Litigation.

Mrs. Alan also noted that the next newsletter will be coming out next week and to let township staff know if you would like to sign-up to receive it. A group of residents will be manning a table at the Horseshow Carnival; there will be a Blood Drive held on July 9th at the township building.

Minutes:

MOTION by Mr. Couris to approve the Workshop Minutes of May 6, 2024; second by Ms. Shick.

Mrs. Alan went through some changes that she would like made to the Workshop minutes.

Mr. Couris rescinded his original motion. Mr. Couris motioned to accept the Workshop minutes with corrections; second by Ms. Shick.

There being no comments or questions, Motion carries unanimously.

MOTION by Ms. Shick to approve the May 20, 2024 minutes; second by Mr. Couris.

There being no comments or questions, Motion carries unanimously.

Announcements: Mrs. Alan noted that the Traffic Safety Committee has been added to the July 1 Workshop Agenda. This will be a discussion on the committee's proposal on trees and sightlines. This will be in addition to the Special Events Ordinance discussion.

In the last Board Meeting, Julia Braendel asked some questions about the roads and Mrs. Alan received and read the response from the Township Roadmaster.

Police Report:

Sgt. Russell read the report. Report on file and will be posted on the Police website.

Treasurer's Report:

Ms. Guenther read the Summary of all Funds. The total of all Funds for the month of May is \$12,607,127.98.

Ms. Shick commented that the reports could be projected on the screen. Ms. Guenther stated that she could look into finding a technical solution to the problem with the projector.

Jamie McVickar asked questions regarding the Treasurer's Report. Questions concerning Workers Comp, Accounting Services, Police Salary & Wages are up, Workers Comp this year is 0, health benefits went up, Inspector wages went up, highway maintenance went down.

John Eldridge asked about the Treasurer Report. Mr. Eldridge spoke of the income and the budget for the year. Mr. Eldridge also asked about the status of the audit. Ms. Guenther could not give a status update. It is in the auditor's hands.

Expenditures Report:

Ms. Guenther read the Expenditures List.

John Eldridge stated that there was the same invoice number for a May and June payment. Could they be duplicates? Ms. Guenther stated that they are two different months. The invoice number could be a typo.

George Dulchinos spoke regarding the memo field on the bills list. He would like to be able to read what the memo field says.

MOTION by Mr. Couris to approve the Expenditures List for all township funds in the amount of \$657,616.69; second by Ms. Shick.

There being no further comments or questions, Motion carries unanimously.

Manager's Report: Ms. Guenther read her manager report which included:

- Met with Mr. & Mrs. Liss and the easement has been signed. Road Crew plans to continue work on Jaine Lane on Monday.
- Cell Tower has been installed. First lease payment of \$1,850 has been received. The carriers are in the process of signing leases.
- 2022 Audit is in the hands of our auditor.
- A phone call was received from Mr. and Mrs. Seibert, Beaver Hill Road regarding stormwater issues since 2016. The Township Roadmaster, Mike Hogga, informed Ms. Guenther that the Seibert's installed a curb on a township road. Ms. Guenther and Mr. Hogga met with the Seibert's to figure out how to resolve this problem. Mr. Hogga is suggesting having the contractor install a 500' pipe that would run from the Seibert's, as well as two other residents, down to the creek to alleviate the problem. This wasn't part of this year's road budget, but Mr. Hogga, suggests that for \$45,000 the township could put the 500' of pipe in and next year the road could be paved as planned. Ms. Guenther is asking the Board to consider this and to make a motion to approve the \$45,000 expenditure.

Ms. Shick asked if the stormwater engineers had looked at it. Ms. Shick would like to have an engineering solution to this problem. Mrs. Alan would like to know where the funds would come from.

Barry DiLibero questioned the impact on the road from the ditch filled stones with and the 500' pipe, which he feels is a long way for only one drain.

OLD BUSINESS: None

NEW BUSINESS:

Acknowledge Receipt of Zoning Hearing Board Application – Dombroski, 43 Buttonwood Lane – Acknowledged by Board.

Accept Resignation of James Bergey from the Open Space Review Board – Board accepted Mr. Bergey’s resignation.

Approve Payment #6 in the Amount of \$126,259.88 to J&K Excavating Company for the Jaine Lane Drainage Project – MOTION by Ms. Shick to approve payment #6 in the amount of \$126,259.99 to J&K Excavating Company for the Jaine Lane Drainage Project; second by Mr. Couris.

There being no comments or questions, Motion carries unanimously.

Approve Resolution No. 10-2024 – Destruction of Public Records – MOTION by Ms. Shick to approve Resolution No. 10-2024 – Destruction of Public Records; second by Mr. Couris.

Barry DiLibero asked what documents are being destroyed. Mrs. Alan read the resolution.

There being no further comments or questions, Motion carries unanimously.

Approve Mold Remediation for Township Building – MOTION by Mr. Couris to approve mold remediation for the township building with an amount not to exceed \$9,600.00; second by Ms. Shick.

There being no comments or questions, Motion carries unanimously.

Mrs. Alan asked Mr. Couris to give an update on the water quality. Mr. Couris noted that the township was lacking continuity in changing the UV lamps which are part of the water system. There is E. Coli in the water. A company will be coming into the township building to put a new lamp system in.

Approve Update to Fee Schedule for Tents – Up to 4 Tents \$200, 5 to 10 tents \$400, Over 10 Tents – Negotiable – MOTION by Mr. Couris to approve the update to the fee schedule for tents; second by Ms. Shick.

Julia Braendel questioned if this is only for tents over 400 sq. ft. for commercial and George Dulchinos asked if an assessment has been made with the Code Officials. A short discussion on the fees ensued.

There being no further comments or questions, Motion carries unanimously.

Approve Update to Fee Schedule for \$20.00 Garden Fee Assessment for Equipment; Additional Fees May be Assessed, as Needed, up to \$50.00 Per Year Per Gardener – Mrs. Alan commented on this item as it is not popular with the Park and Rec Commission.

MOTION by Mr. Couris to approve an update to the fee schedule for a \$20.00 Fee for Garden Equipment; second by Ms. Shick.

Ms. Shick commented on the process as we do not have a Park and Rec recommendation on the fee increase. A discussion on this process continued.

There being no further comments or questions, Motion carries 2-1 with Ms. Shick opposed.

Police Personnel Matter – **MOTION** by Mr. Couris to terminate Christian Hamilton, an officer with the WVT Police Department, effective immediately; second by Ms. Shick.

Motion carries unanimously.

Public Comment on Agenda and Non-Agenda Items

Ed Bacon represents the Ludwigs Corner Horseshow Association and they are looking to put in a small training ring and are requesting Stormwater waivers. They would like to build a smaller training ring to isolate the different riders. The reason for the waiver request is due to the ring exceeding the 10,000 sq. ft. threshold, which would require engineered plans. It will be 14,400 sq. ft. A discussion on this request ensued.

Barry DiLibero noted that the Chester County Historic Committee has tours this summer every Thursday through August.

Steve Sladek spoke about parking on Hollow Road. This is very dangerous and recommended that No Parking signs be placed on Hollow Road, but this didn't happen. Mr. Sladek stated that he would work with anyone to get the state to put up No Parking signs on.

Kirk Reinbold it was listed on the website that there would be a vote on the Single Plastic Ban Ordinance. Mrs. Alan stated this will be on the July agenda for a public hearing.

Mrs. Alan asked residents to come out for Movie Night this Friday, the movie will be Guardians of the Galaxy.

Chris Sarasoli commented on the Buttonwood Lane Bridge and was looking for an update. Last fall she discussed the bridge in a board meeting and horseshow season is coming. A discussion regarding the Buttonwood Bridge ensued in which Ms. Guenther stated that the roadmaster says the bridge is stable. If a weight limit is needed, that can prevent trucks of certain weights from driving on the bridge.

The meeting adjourned at 8:30 PM.

Respectfully Submitted,
Kathryn Shillenn
Township Secretary