

**West Vincent Township  
Meeting Minutes  
Board of Supervisors  
May 20, 2024 7:00 PM**

**Attendance:** Dana Alan, Chair; Sara Shick, Vice Chair; Bernie Couris, Member; Jacqui Guenther, Township Manager; David Onorato, Township Solicitor; Kathryn Shillenn, Township Secretary

Mrs. Alan called the meeting to order at 7:00 pm.

Mrs. Alan noted that there was an Executive Session held before this evening's meeting regarding Professional Services.

Mrs. Alan also announced that things will be done a bit differently tonight. If residents have any questions or comments on agenda items, we will have comments and questions after the business portion of the meeting.

**Minutes:**

Mrs. Alan stated that the workshop minutes will not be approved this evening as not all the Board members have read them. The workshop minutes are tabled until next month.

**MOTION** by Mr. Couris to approve the minutes of April 15, 2024; second by Ms. Shick.

*Motion carries unanimously.*

**Announcements:** None

**Police Report:**

Cpl. Kane read the report. Report on file and will be posted on the Police website.

**Treasurer's Report:**

Ms. Guenther read the Summary of all Funds. The total of all the Summary of Funds at the end of April 2024 is \$12,049,266.85. The breakdown of all the funds is on the April Summary Sheet.

The budget vs. actual posted was a mistake. The 2022 budget vs. actual was posted but will be changed to the 2024 budget vs. actual.

**Expenditures Report:**

Ms. Guenther read the Expenditures List.

**MOTION** made by Mr. Couris to approve the Expenditures List for all Township Funds in the amount of \$681,466.73; second by Ms. Shick.

*Motion carries unanimously.*

**Manager's Report:** Ms. Guenther read her manager's report which included:

- The Reicherts water situation is being addressed by legal counsel and the township engineer.
- DEP Waiver was approved until 2029.
- Some mold was found the township building which needs to be remediated for a total of \$9,830.00.
- Corrections to the Byers Station punch list are being made.
- Water testing has been completed at the direction of the Board of Supervisors.
- The township did receive the \$65,000 DCED grant extension for the greenway trails.
- The cell tower drilling will start on the 29<sup>th</sup> and 30<sup>th</sup> of this month. The back portion of the parking lot will be temporarily closed off.
- The 2023 Workers Comp Audit has been completed, there were no issues. Regarding the 2022 audit, there still needs to be a couple of accounts to be reconciled.
- The concrete on the road has been remediated.
- There have been solicitation issues with disreputable companies. This issue needs to be discussed.
- There have been pipeline repairs on Malehorn. The work will continue for 7 to 10 days.

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Authorize Administration to Advertise Ordinance No. 208 – Single Use Plastic Ordinance:**

**MOTION** by Ms. Shick to Authorize Administration to Advertise Ordinance No. 208, Single Use Plastic Ordinance; second by Mr. Couris.

Mrs. Alan spoke about the expert that came in from Penn Environment; all the items that were talked about were discussed. The recommendations made by the expert are fully supported by the Sustainability Committee. The recommendations were: Whereas's need to be added back into the ordinance, the fee needs to be added back in, there should be a better definition of a reusable bag, do not ban the plastic straws, the township should try to change customers behavior.

*Motion fails unanimously.*

**Authorize Administration to Change Fee Schedule to Include a Fee Increase of \$1,000 to \$3,000 for Simplified Stormwater Escrow to Cover Engineering Fees:**

**MOTION** by Mr. Couris to authorize administration to change fee schedule to include a fee increase of \$1,000 to \$3,000 for Simplified Stormwater Escrow to Cover Engineering Fees; second by Ms. Shick.

*Motion carries unanimously.*

**Authorize Administration to Change Fee Schedule to Include a Fee for a Failed Use and Occupancy Inspection of \$100.00:**

**MOTION** by Ms. Shick to authorize administration to change Fee Schedule to include a fee for a Use and Occupancy Reinspection Fee to \$100.00 as amended; second by Mr. Couris

*Motion carries unanimously.*

**Fellowship Trail - Reject Bid:**

**MOTION** by Ms. Shick to reject the bid of \$614,976 .00 from Construction Masters for the Fellowship Road Trail Project; second by Mr. Couris.

*Motion carries unanimously.*

**Acknowledge Receipt of Agricultural Security Area Application - 1022 Jaine Lane, 1026 Jaine Lane, 1030 Jaine Lane - Mueller:** Receipt acknowledged by the Board of Supervisors.

**Acknowledge Receipt of Conditional Use Application for 1406 Hollow Road - Butterscotch Café:** Receipt acknowledged by the Board of Supervisors.

**Acknowledge Receipt of Conditional Use Application for 2380 Flowing Springs Road - Harrington:** Receipt acknowledged by the Board of Supervisors.

**Authorize Donation to French & Pickering Creeks Trust for \$1,000 for the Sponsorship of the Iron Creek Tour:** **MOTION** by Mr. Couris to authorize a donation to French & Pickering Creeks Trust for \$1,000 for the sponsorship of the Iron Creek Tour; second by Ms. Shick.

*Motion carries 2-1, with Mrs. Alan abstaining.*

**Approval of Resolution No. 8-2024 - Supporting the Pennsylvania Commission for the United States Semi-Quincentennial (America250PA):** **MOTION** by Ms. Shick to approve Resolution No. 8-2024, Supporting the Pennsylvania Commission for the United States Semi-Quincentennial (America250PA); second by Mr. Couris.

*Motion carries unanimously.*

**Approval of Resolution No. 9-2024 - Approving the Clean Energy Transition Team as a Sub-Committee of the Sustainability Committee:** Ms. Shick noted some discrepancies in the ordinance - in Section 2 of the Resolution "expenses incurred by the Clean Energy Team should be approved in advance by the township manager." It should be discussed with the Sustainability Committee before being approved by the township manager.

**MOTION** by Ms. Shick to approve Resolution No. 9-2024, approving the Clean Energy Transition Team as a sub-committee of the Sustainability Committee with corrections noted above; second by Mr. Couris.

*Motion carries unanimously.*

**Discussion of Special Event Ordinance:** Mrs. Alan noted that this has been placed on the township website. The Board is also looking to have a workshop on July 1<sup>st</sup>.

**MOTION** by Ms. Shick to have a workshop on July 1<sup>st</sup>; second by Mr. Couris.

*Motion carries unanimously.*

**Approve Payment #5 in the Amount of \$23,652.00 to J&K Excavating Company for the Jaine Lane Drainage Project:** MOTION by Mr. Couris to approve payment #5 in the amount of \$23,652.00 to J&K Excavating Company for the Jaine Lane Drainage Project; second by Ms. Shick.

*Motion carries unanimously.*

**Approve Payment #1(Final) in the Amount of \$264,551.00 to MECO Constructors, Inc. for the Flowing Springs Road and Hollow Road Roadway Project:** MOTION by Mr. Couris to approve payment #1(Final) in the amount of \$264,551.00 to MECO Constructors, Inc. for the Flowing Springs Road and Hollow Road Roadway Project; second by Ms. Shick.

*Motion carries unanimously.*

**Approval of 2024 Road Paving Bid in the amount of \$280,737.19 to Asphalt Maintenance Solutions, LLC:** MOTION by Ms. Shick to approve the 2024 Road Paving Bid in the amount of \$280,737.19 to Asphalt Maintenance Solutions, LLC; section by Mr. Couris.

*Motion carries unanimously.*

**Authorize Administration to Advertise Unused or Replaced Equipment on Municibid - Two Very Used Exmark 6ft. Wide Zero Turn Lawn Mowers, Twelve 250-Watt Metal Halide High Bay Light Fixtures, Ten Kenwood Two-Way Radios:** MOTION by Ms. Shick to authorize the administration to advertise unused or replaced equipment on MuniBid - two very used Exmark 6ft wide zero turn lawn mowers; twelve 250-watt metal halide high bay light fixtures; ten Kenwood two-way radios; second by Mr. Couris.

*Motion carries unanimously.*

#### **Public Comment on Agenda and Non-Agenda Items**

John Eldridge stated that it was important to talk about the P&L statements as well as the bank balance.

Julia Braendel questioned all the paving that the township will be doing. This pertains to the Asphalt Maintenance bid that was just approved. Ms. Guenther stated that this is something that is done every year. Ms. Guenther will speak to the Road Master and get back to Ms. Braendel with answers to all her questions. Mrs. Alan also let Ms. Braendel know the distance from the dog run to the trail is 150' at Opanie Park.

Steve Sladek spoke on the Conditional Use application for 1406 Hollow Road and asked if the Board knew that George Martin recused himself. Mr. Martin has made favorable comments about the situation. The second issue is the Iron Tour, since the township is donating money, he feels that the township has never taken advantage of what the township gets for the donation. Ms. Alan stated that she put this out to the committees to see if anyone is interested in one of the three free registrations for the township.

Suzanne Roth first thanked the police department for coming to her aid; she blew out a tire on Flowing Springs Road. Secondly, Ms. Roth discussed Schoolhouse Lane. She shared her

disappointment and concerns that all the other roads have been paved, except for Schoolhouse Lane. Ms. Guenther stated that easements are needed; the township is working on this. Ms. Roth also asked if the township could request that PennDOT put a mirror on the pole on Ms. Roth's corner of Flowing Springs.

Mr. Sladek asked that a meeting be set up with himself and the other neighbor and the township to discuss a solution. Mr. Onorato stated that they will set up a meeting to try to come up with a solution.

Angie Frame who owns Grandma Zooks wanted to speak about the plastic ban ordinance. Ms. Frame feels there must be a better way than banning certain things. She feels that this is an attack on small businesses. Logic is lost and, in the end, the consumer will pay the price.

Barry DiLibero stated that he decided to take a walk from Font Road to his place on Pottstown Pike. There was a lot of trash and none of it was plastic bags.

Julia Braendel asked how much money the township has made from the EV charger to date. Ms. Guenther stated zero.

George Dulchinos spoke about the Conditional Use regarding Butterscotch Café. Mr. Dulchinos asked to reiterate the schedule. Mr. Dulchinos asked if he could discuss the Special Event Ordinance. He wanted to know why now. Mr. Dulchinos also brought up items that came to his attention regarding the ordinance which continued the discussion.

St. Matthews Road resident asked about the bike ride and her concern about all the bike riders blocking her driveway. Ms. Guenther reached out to PennDOT to try to get this shut down.

Julia Braendel asked what the route was for the New Jersey bike event through the township.

The meeting adjourned at 8:30 PM.

Respectfully Submitted,  
Kathryn Shillenn  
Township Secretary