



**West Vincent Township
Human Relations Commission**

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Human Relations Commission
July 24, 2023, 7:04 PM**

Attendance: Brad Dyer, Vice Chair; and Robin Austin; Secretary.

Absent: Julie Foster, Chair.

Approval of Minutes: A MOTION and a second were brought forward to approve the minutes of June 26, 2023. *Motion carries unanimously.*

Proposed Ordinance Revisions: Dr. Dyer noted that the Human Relations Commission (HRC) continues to await feedback from the Township on potential revisions to the Ordinance. As noted in the February 15 minutes, the HRC has asked the Township, with the assistance of the Township solicitor, to draft a proposed ordinance revision and advise on the process to review complaints for jurisdiction. Specifically whether the Township administration or the HRC is responsible for ascertaining jurisdiction of complaints received and at what time in the process the complaint is reviewed for jurisdiction. The HRC also requested that the definition of discrimination be clarified since the Ordinance as drafted is inconsistent and confusing. In researching and polling the operations of other commissions, the HRC believes that these two changes are very important in protecting the Township from potential legal liability.

Discussion of Community Outreach: Dr. Dyer reported that the BOS has received three applications for HRC membership, which the Township Manager shared in a July 10 email to the HRC. The BOS did not, however, vote on the applications at its July 14 meeting, but has deferred voting for these and other volunteer applications at a future meeting since Township community volunteer memberships were featured in the Township's most recent newsletter. With the appointment of new HRC members and the return of the HRC's chair in September, Dr. Dyer and Mr. Austin expressed their hope the HRC will be at full volunteer capacity by September! This will reinvigorate the HRC's important work for the fall and for 2024 planning.

Dr. Dyer and Mr. Austin agreed that the HRC will participate in the Township Community Day on Saturday, October 13. They anticipate that Community Day will provide newly elected HRC members an excellent opportunity to participate and assist with the production of any informational materials.

New Business

In response to a request from the Township Manager for the 2024 Township budget process, Dr. Dyer suggested that the HRC submit a budget request of \$1,000 to support the production of outreach materials, website enhancements and a possible HRC event in 2024.

Dr. Dyer and Mr. Austin agreed that the August meeting be canceled in light of the fact that the HRC

Chair will not be able to attend and that the new HRC members will likely not be appointed until the September BOS meeting.

Meeting adjourned at 7:22 PM.

Respectfully Submitted,

Robin Austin, Secretary