



DRIVEWAY AND/OR ROAD OCCUPANCY PERMIT APPLICATION

1. MUNICIPAL USE ONLY		
Permit Received: / /	When ready: <input type="checkbox"/> Email <input type="checkbox"/> Call	Received as: <input type="checkbox"/> Walk-in <input type="checkbox"/> Mail
Application Received by:		<input type="checkbox"/> Email
Received:	<input type="checkbox"/> Two (2) physical copies of plans; must mark centerline of driveway <input type="checkbox"/> PDF of plans emailed through website Date Received: / /	
Permit Fees (DUE AT SUBMISSION): Driveway: <input type="checkbox"/> Residential \$300 <input type="checkbox"/> Commercial \$2,500 Road Occupancy: <input type="checkbox"/> \$200		<input type="checkbox"/> Cash <input type="checkbox"/> Check # Date Received: / /
<input type="checkbox"/> Homeowner's Association ("HOA") Approval: <u>IF</u> property is governed by HOA, you must provide project approval in writing by HOA before permit can be issued.		
Permit #	Date to BCO: / /	Date Issued: / /

DO NOT ACTIVATE APPLICATION UNTIL PERMIT FEES & PLANS HAVE BEEN RECEIVED

2. LOCATION OF PROPOSED WORK	
Site Address:	
Tax Parcel ID: 25 - ____ - ____	Lot # (if applicable):

3. TYPE OF WORK OR IMPROVEMENT
<input checked="" type="checkbox"/> Residential <input type="checkbox"/> Commercial Applying for: <input type="checkbox"/> Driveway <input type="checkbox"/> Road Occupancy <input type="checkbox"/> Both
Flood Zone (choose one) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown <i>If yes, is it being developed in that area?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No Wetlands (choose one) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown <i>If yes, is it being developed in that area?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No Is there any known easement, conservation agreement or encumbrance attached to this property? <input type="checkbox"/> Easement(s) <input type="checkbox"/> Conservation agreement <input type="checkbox"/> Encumbrance <input type="checkbox"/> Unknown <input type="checkbox"/> No
Is there existing roadside drainage that will require a pipe under the driveway? <input type="checkbox"/> Yes <input type="checkbox"/> No Is stormwater/grading permit required? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown Has stormwater/grading permit been submitted? <input type="checkbox"/> Yes <input type="checkbox"/> No Is a PennDOT Driveway Permit* Needed? <input type="checkbox"/> Yes <input type="checkbox"/> No Copy Attached? <input type="checkbox"/> Yes <input type="checkbox"/> No <small>* The following is a list of State roads (if you will be adding or changing a driveway on a State Road you must also apply to PennDOT 610-436-1908). <u>State roads:</u> St. Matthews Rd, Pughtown Rd, Pottstown Pike, Conestoga Road, Chester Springs Rd (Rt 401 to W. Pikeland), Kimberton Rd to E. Pikeland, Hollow Rd (Birchrun Rd to French Creek), Flowing Springs Rd (Post Office to St. Matthews).</small>
Description of Work (attach documents if needed): <i>Description should include overall length and type of surface. New driveways or additional access points onto a roadway require a driveway permit (also known as a Road Occupancy Permit).</i>



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4. OWNER Email:	
Name:	Phone:
Address/City/State/Zip:	

5. CONTRACTOR Email:	
Name:	Phone:
Address/City/State/Zip:	

6. APPLICANT Email:		<input type="checkbox"/> Same as owner
Name:	Relationship to owner:	
Company (if applicable):	Phone:	
Address/City/State/Zip:		

I, THE UNDERSIGNED, IS EITHER THE OWNER OF THE PROPERTY OR WAS GIVEN PERMISSION BY THE OWNER AS THE APPLICANT TO MAKE THIS APPLICATION FOR THIS PROJECT ON THE ABOVE REFERENCED PROPERTY. I HEREBY MAKE APPLICATION TO COMMENCE THIS CONSTRUCTION PROJECT AS SPECIFIED HEREIN AND DO AGREE THAT THE PROVISIONS OF THE TOWNSHIP ORDINANCE WILL BE COMPLIED WITH WHETHER THE SAME HEREIN SPECIFIED OR NOT. IT IS UNDERSTOOD THAT THE TOWNSHIP SUPERVISORS MAY AT ANY TIME REVOKE AND/OR ANNUL THIS PERMIT FOR THE NON-PERFORMANCE OF OR NON-COMPLIANCE WITH ANY OF THE CONDITIONS, RESTRICTIONS AND REGULATIONS HEREOF. ANY PROPOSED CONSTRUCTION ACTIVITY WILL ALSO COMPLY WITH THE REQUIREMENTS OF THE NATIONAL FLOOD INSURANCE PROGRAM AND FOR PA FLOOD PLAIN MANAGEMENT ACT (ACT 166 1978, SPECIFICALLY SECTION 60.3) and THE PA DEP 25 PA CODE CHAPTER 05 FOR WETLANDS.

Applicant's Signature:

Date: