

TOWNSHIP OF WEST VINCENT  
CHESTER COUNTY PENNSYLVANIA  
**RESOLUTION NO. 13-2023**

A RESOLUTION OF WEST VINCENT TOWNSHIP ESTABLISHING THE WEST VINCENT TOWNSHIP TRAIL PLAN IMPLEMENTATION AD HOC COMMITTEE

NOW, THEREFORE BE IT RESOLVED, and it is hereby resolved by the Board of Supervisors of West Vincent Township this 15<sup>th</sup> day of May 2023 that the Trail Plan Implementation Ad Hoc Committee is hereby established as follows:

**Section 1. Establishment.** Pursuant to the West Vincent Township Trail Plan, adopted October 17, 2022, and the Pennsylvania Second Class Township Code, the Township Trail Plan Implementation Ad Hoc Committee and hereinafter referred to as the Committee, is hereby established by the West Vincent Township Board of Supervisors.

The Committee shall be established for a period of five (5) years. The Board of Supervisors, in its sole discretion, may determine to extend the Committee for a subsequent five (5) year term. If the Committee is not extended for any subsequent term, the Committee shall be disbanded.

**Section 2. Appointment, Term, and Vacancy.** The Committee shall consist of five (5) members appointed by the Board of Supervisors. The members of the Committee shall serve without compensation. The Chairman of the Committee shall promptly notify the Board of Supervisors of any vacancies on the Committee and such vacancy shall be filled by said Board of Supervisors.

Members shall be appointed for a term of three (3) years except that the initial appointments shall be staggered so that no more than three (3) of the appointments shall expire each year.

**Section 3. Membership Requirements.** All of the members of the Committee shall be residents of West Vincent Township.

**Section 4. Conduct of Business.** The Committee shall elect its own Chairman, Vice Chairman, and Secretary and create and fill such other offices as it may determine. The Committee may make rules and regulations to govern its procedures. The Committee shall hold public meetings, set and advertise agendas, and record and publish meeting minutes. All public meetings shall be advertised in accordance with the requirements of the Second Class Code.

**Section 5. Powers and Duties.** The Committee shall serve solely in an advisory capacity to advise the Township Board of Supervisors on the manner and locations to implement the Trail Plan. Such recommendations may include extensions of existing trails, the construction of trails on land owned/eased by West Vincent Township, and the location and size of trail heads. Further, the Committee may recommend purchasing or easing land for trails, seek legal, engineering and

planning assistance, and suggest coordination with funding and conservation entities for regional and circuit connections. The Committee shall report to the Township Manager.

**Section 6. Removal of Members.** The Board of Supervisors may at a public hearing, remove any members of the Committee from office for reasons such as: inefficiency, neglect of duty, change of residence, absence, malfeasance in office or conflict of interest.

**Section 7. Appropriation and Expenditure of Township Funds.** The Board of Supervisors may appropriate funds on an annual basis to support activities of the Committee. Expenses incurred by the Committee shall be approved in advance by the Township Manager. Expenses may include administrative, clerical, printing, professional consulting, and legal services as may from time to time be required. The Committee shall submit a detailed written itemized budget proposal to the Board of Supervisors at least sixty (60) days prior to adoption of the Township's final budget.

**Section 8. Records & Annual Report.** The Committee shall keep a full record of its business and shall no less than annually make a written report of its activities to the West Vincent Township Board of Supervisors. Interim reports may be made as often as may be necessary or as requested by the Board of Supervisors.

**Section 9. Effective Date.** This Resolution shall become effective upon adoption.

RESOLVED THIS 15<sup>th</sup> DAY OF May, 2023

**WEST VINCENT TOWNSHIP  
BOARD OF SUPERVISORS**

Bernie Couris  
Bernie Couris, Chairman

Sara Shick  
Sara Shick, Vice Chairman

ATTEST:

Christina Casey  
Christina Casey, Assistant Secretary

Dana Alan  
Dana Alan, Member