

**West Vincent Township
Board of Supervisors Meeting
October 17, 2022 7:00 PM
Minutes**

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This meeting is being recorded**

Attendance: Bernie Couris, Chair, Sara Shick, Vice Chair, Dana Alan, Member, John Granger, Township Manager, Mark Thompson, Township Solicitor, Kathy Shillenn, Township Secretary

Chairman Couris called the Meeting to order at 7:01 PM

MOTION by Ms. Shick to approve the minutes of September 19, 2022; second by Mrs. Alan.
Motion carries unanimously.

MOTION by Ms. Shick to approve the minutes of October 3, 2022; second by Mrs. Alan.
Motion carries unanimously.

Police Report: Sgt. Russell read the report. Report on file.

Presentation: 2021 Audit Presentation by Steven Kutsuflakis, CPA – Barbacane, Thornton and Co. is tabled until next month.

Public Hearing: Mr. Thompson, Township Solicitor opened the Public Hearing. There are three ordinances that will be presented in one public hearing.

An Ordinance Amending the West Vincent Township Code, Chapter 390 Zoning, by Deleting the Existing Article XII, LVCC Ludwig's Village Center Commercial District and Re-Enacting a New Article XII, LVCC Ludwig's Village Center Commercial District, Sections 390-57 through 390-63. Mr. Thompson presented the exhibits for this ordinance.

The second hearing is two ordinances amending the Forest Resource Provisions. An Ordinance to Promote the Protection of Forest Resources by Amending the West Vincent Township Code, Chapter 390 Zoning, including Provisions Pertaining to Greenways, the French Creek Scenic River Corridor, Timber Harvesting, Forest Resource and Tree Protection, Invasive Plant Species, and related Definitions. The second ordinance is Amending Chapter 315 Subdivision and Land Development, including Provisions Pertaining to Greenways, Forest Resource and Tree Protection, Visual Resources, Trails, and Related Definitions.

Mrs. Alan stated that it looked like in the copy there were two post it notes that she couldn't open. Mr. Thompson stated that there was a clean version which was attached to the ordinance and a version that had all the changes. Mrs. Alan also stated that there was a fee in lieu of option and she isn't clear on how the fees were handled. Ms. Shick stated that she believed that the two paragraphs were in the ordinance and were not changed by the update. Throughout the

ordinance there are the fee in lieu of provisions. Mrs. Alan asked how the fees are handled. Mr. Granger stated that typically the fees are handled by the Board of Supervisors. The Board of Supervisors always has the option to ask for a fee in lieu of. The fee is negotiated and the fund are deposited in either the Open Space Fund or in the Capital Fund but not used for operating expenses.

Hearing no public comment on the three ordinances, the hearing closed.

MOTION by Ms. Shick to adopt Ordinance No. 200, Amending the WVT Code, Chapter 390 Zoning by Deleting the Existing Article XII, LVCC Ludwig's Village Center Commercial District and Re-Enacting a New Article XII, LVCC Ludwig's Village Center Commercial District, Sections 390-57 through 390-63; second by Mrs. Alan.

There being no comments or questions, *Motion carries unanimously.*

MOTION by Ms. Shick to adopt Ordinance No. 201, Promote the Protection of Forest Resources by Amending the West Vincent Township Code, Chapter 315 Subdivision and Land Development, including Provisions Pertaining to Greenways, Forest Resource and Tree Protection, Invasive Plant Species, and Related Definitions; second by Mrs. Alan.

There being no comments or questions, *Motion carries unanimously.*

MOTION by Ms. Shick to adopt Ordinance No. 202, Promote the protection of Forest Resources by Amending the West Vincent Township Code, Chapter 390 Zoning, Including Provisions Pertaining to Greenways, the French Creek Scenic River Corridor, Timber Harvesting, Forest Resource and Tree Protection, Invasive Plant species, and Related Definitions; second by Mrs. Alan.

There being no comments or questions, *Motion carries unanimously.*

Correspondence: Mr. Couris stated that a thank you letter was received from Dr. Rosato to the Police Department for their support of the yearly carriage ride for the Ludwig's Corner Horseshow.

Reports:

Bills List: **MOTION** by Ms. Shick to approve the Bills List in the amount of \$416,442.70; second by Mrs. Alan.

There being no comments or questions, *Motion carries unanimously.*

Treasurer's Report: Mr. Granger asked that the Treasurer's Report be tabled until next month. Mr. Granger stated that there were some questions raised about a report in the prior months; our accounting firm took a look at it and there were mis-postings by the former treasurer. Mr. Granger asked the CPA firm to attend the meeting next month to discuss the issues and to provide more cognizant answers to questions.

Budget Presentation: Mr. Granger presented the 2023-2025 Budget. The presentation will be posted on the township website. The budget itself will be posted on the website later this week.

Yvonne Brownlee asked if the slides will be available on the township website; yes.

Jim Deisinger, 1030 Linden Lane asked if the township has talked to PennDOT since the barn is so close to the road. Mr. Granger stated no, he has not talked with PennDOT.

John Eldridge, 1634 Hilltop Road asked if the township has talked with the fire company to see if they have first responders would move into these rental units. Mr. Granger stated that the fire company has an agreement with Renew Apartments that rent to a few first responders with below market rent.

Manager's Report: Mr. Granger gave the report. Report on file.

Old Business: Adopt Resolution No. 26-2022 - Acquisition of Two (2) Transferable Development Rights in the amount of \$65,000, 1352 Shady Lane, Tax Parcel #25-3-107.1 - Eldridge - MOTION by Mrs. Alan to adopt Resolution No. 26-2022, Acquisition of Two (2) Transferable Development Rights in the amount of \$65,000, 1352 Shady Lane, Tax Parcel 25-3-107.1 - Eldridge; second by Ms. Shick.

There being no comments or questions, *Motion carries unanimously*

New Business:

Adopt Resolution No. 27-2022 - DCNR Grant Project in the Amount of \$110,000 for Andrew Evans Park Enhancements - MOTION by Mrs. Alan to adopt Resolution No. 27-2022, DCNR Grant Project in the Amount of \$110,000 for Andrew Evans Park Enhancements; second by Ms. Shick.

There being no comments or questions, *Motion carries unanimously.*

Approve of Final Payment Request #2 for Lobar Site Development for \$6,720.22 for the Fellowship Road Bridge Repair - MOTION by Mrs. Alan to approve final payment request #2 for Lobar Site Development in the amount of \$6,720.22 for the Fellowship Road Bridge Repair; second by Ms. Shick.

There being no comments or questions, *Motion carries unanimously.*

Approve Payment Request No. 1 for G&B Construction Group, Inc. in the amount of \$239,884.96 for the Kimberton Roadway Drainage Project - MOTION by Mrs. Alan to approve Payment Request No. 1 for G&B Construction Group, Inc. in the amount of \$239,884.96 for the Kimberton Road Drainage Project; second by Ms. Shick.

There being no comments or questions, *Motion carries unanimously.*

Approve Final Payment Request for G&B Construction Group, Inc. in the amount of \$258,069.44 for the Kimberton Roadway Drainage Project – MOTION by Mrs. Alan to approve the final payment request for G&B Construction Group, Inc. in the amount of \$258,069.44 for the Kimberton Roadway Drainage Project; second by Ms. Shick.

There being no comments or questions, *Motion carries unanimously.*

Authorization to Sell Surplus Vehicles through Municibid – two (2) Police Vehicles and one (1) Dump Truck – MOTION by Ms. Shick to authorize the sale of surplus vehicles through Municibid – two (2) police vehicles and one (1) dump truck; second by Mrs. Alan.

There being no questions or comments, *Motion carries unanimously.*

Appoint Christina Casey as the Assistant Right-to-Know Officer – MOTION by Ms. Shick to appoint Christina Casey as the Assistant Right-to-Know Officer; second by Mrs. Alan.

John Eldridge still living at 1634 Hilltop Road asked how many Right-to-Know requests you receive in a month. Mrs. Shillenn stated that we usually average about two to four requests. There needs to be an assistant to cover for if the Right-to-Know officer is not available.

There being no further questions or comments, *Motion carries unanimously.*

Public Discussion

John Eldridge, 1634 Hilltop Road asked if he could get a copy of the updated September Treasurer's Report. Also, Mr. Eldridge stated that they recently resurfaced the roads on Shady Lane, Sheeder Mill, etc. This seemed to be a very elaborate job. The road was closed three times, and a lot of loose stone was put on it. On Route 100, macadam was put down in one day. Mr. Granger stated that it was a different type of asphalt. Route 100 sees heavy traffic, the township roads do not; a different standard of asphalt was used.

There being no further discussion, the **MOTION** to adjourn was brought forward by Ms. Shick; second by Mrs. Alan. *Motion carries unanimously.*

Meeting adjourned at 7:45pm

Respectfully Submitted,
Kathy Shillenn
Township Secretary